

Community Transportation Safety Planning

Request for Assistance Checklist

- A letter of interest signed by the Mayor and the plan sponsor, requesting technical and financial assistance to develop a Community Transportations Safety Plan that includes:
 - Description of the perceived transportation safety issues within the community;
 - Description of how the community will benefit from the development and implementation of a safety plan, including how it will be coordinated and consistent with other community planning efforts; and
 - Identification of a local plan sponsor who will be the point of contact for the planning process and will be responsible for coordinating the development, implementation, and tracking and reporting progress annually to MDT.

- Letters of support from key community safety stakeholders that represent various aspects of safety, such as education, enforcement, engineering, and emergency medical services.

Submit to:

Attn: Pam Langve-Davis
Montana Department of Transportation
Rail, Transit and Planning
P.O. Box 201001
Helena, MT 59620-1001

Letters of support should be written by community safety partners and submitted with the request for assistance.

A good letter will generally:

- Confirm partner's commitment to the proposed Transportation Safety Plan.
- Describe the clear value, relevance and possible benefits of a Safety Plan to the collaborating community partner.
- Describe the type, extent, and period of partners support

***Please bear in mind that these letters of support are a critical part of the request for assistance submitted to MDT.*