



STATE SCENIC-HISTORIC BYWAY NOMINATION APPLICATION GUIDE

This document is meant to assist in submitting an application for designation of a Scenic-Historic Byway route in Montana.

Please ensure the required documents (i.e. Map and Corridor Management Plan [if developed]) are submitted with the application. When necessary to further explain or promote the proposed Byway, other relevant material may be submitted. Letter(s) of support are also encouraged and recommended.

All applications will be considered ineligible for state byway designation if they are unsigned by jurisdictional authority and/or have missing information.

I SPONSOR INFORMATION

Identify, the entity name, contact name for that entity, mailing address, city, state, zip, phone #, and e-mail address.

II ROADWAY JURISDICTION ENTITY INFORMATION

Provide information on the entity with jurisdiction over the roadways within the proposed Byway. List the Government entity name, contact name, mailing address, city, state, zip, phone #, and e-mail address of the local governments that concur with and fully support a State Scenic-Historic Byway designation

III STATE SCENIC-HISTORIC BYWAY ROUTE INFORMATION

- A) Identify the proposed Byway name.
- B) Determine whether the proposed route is seeking designation as a Byway or Backway.
Byway Definition: Improved and paved roads that accommodate two-wheel drive vehicles would be designated as State Scenic-Historic Byway.
Backway Definition: Less improved roads that may require four-wheel drive or high clearance vehicles would be designated as State Scenic-Historic Backway.
- C) Route Location - *Map(s) Required*
 - 1. Identify and list the Highway(s) and /or Street(s) the proposed Byway will follow through the route. In some instances several Highway(s) and/or Street(s) may be involved within the same Byway. Please list all that will be included within the Byway. (i.e. US HWY 12, MT 200, Secondary 234, Black Otter Trail, etc.)
 - 2. Provide the beginning and end points for the proposed Byway (termini). Be as specific as possible by identifying intersections and/or mile markers on the roadways if possible. (Example: beginning point: mile marker 100 on US HWY 12, ending point: mile marker 250 on US HWY 12).
 - 3. Provide the overall length of corridor in English units (miles not kilometers) of the proposed Byway.
- D) Specify if the proposed Byway will safely accommodate the expected growth in traffic volumes. Traffic volume should not exceed the level of service (LOS) determined for the type of roadway. Check with your city / county / tribal planning office for roadway LOS information.

- E) Identify all privately owned land parcels that abut the proposed Byway. Required information for each private land owner is: name, address and phone number.
- F) Provide the name, address, phone number and email (if available) of the private landowners that do not support designation and who's land abuts the proposed Scenic-Historic Byway.
- G) Describe any travel restrictions that will affect commercial traffic. List all height and width restrictions currently in place for the proposed Byway.

IV PROPOSED STATE SCENIC-HISTORIC BYWAY GENERAL INFORMATION

- A) List all intrinsic qualities that are contained within the proposed Byway, Identify which are considered predominate quality(s) & why as well as all other details that apply for each quality listed. The following are intrinsic qualities to be noted within the application.
 - o Scenic Quality is the heightened visual experience from the view of natural and manmade elements of the visual environment. The characteristics of the landscape are strikingly distinct and offer a pleasing, most memorable visual experience.
 - o Natural Quality applies to those features in the visual environment that are in a relatively undisturbed state. These features may include geological formations, fossils, landforms, water bodies, vegetation, and wildlife. There may be evidence of human activity, but the natural features reveal minimal disturbances.
 - o Historic Quality encompasses legacies of the past that are distinctly associated with natural or manmade elements of the landscape that are of such historic significance they educate the viewer and stir an appreciation for the past. The historic elements may include buildings, settlement patterns, and other examples of human activity.
 - o Cultural Quality is evidence and expressions of the customs or traditions of a distinct group of people. Currently practiced cultural features include, but are not limited to, crafts, music, dance, rituals, festivals, speech, food, special events, and vernacular architecture.
 - o Archeological Quality involves physical evidence of historic or prehistoric human life or activity that is visible and capable of being inventoried and interpreted.
 - o Recreational Quality involves outdoor recreational activities directly associated with and dependent upon the other intrinsic qualities. Active and passive recreational opportunities may include downhill skiing, rafting, boating, fishing, and hiking. Driving the road itself may qualify as a pleasurable recreational experience.
- B) List additional supporting documentation
 1. Write a description of why the proposed route would be worth the drive for travelers. Include a description and general condition of tourist features and amenities. This would include: information centers, rest areas, recreational opportunities, historical or interpretive sites, monuments, or buildings listed on the State or National Registry of Historic Places, hotels, campsites, picnic areas, museums, automobile service, and restaurants.

For additional supporting documentation, consider including information such as annual or frequent events (e.g., re-enactments, music festivals, demonstrations, guided or self-guided tours) that are directly associated with and dependent on the intrinsic qualities of your Byway.
 2. Provide a narrative explaining how the Byway designation would stimulate the economy. Example: provides an area for new business opportunities to be built that focus on the tourism industry (tours, camp grounds, restaurants, etc.). Include in the explanation how the proposed Byway will provide new

- marketing strategies for the Byway as well as the businesses located within it.
3. Explain how the intrinsic qualities of the proposed Byway will preserve the qualities if designation is granted versus how the intrinsic qualities of the proposed Byway will not be preserved for future generations if designation is not granted.

V CORRIDOR MANAGEMENT PLAN

Either a written narrative defining a Conceptual Corridor Management Plan (CCMP) or the actual Corridor Management Plan (CMP) must be submitted with the application to be considered complete. If a CMP has been developed, no narrative of the Conceptual Corridor Management Plan is necessary.

Conceptual Corridor Management Plan: This conceptual plan for the corridor shall describe the process in which a corridor plan is to be developed. The components to be included in the conceptual plan are how the nominating organization proposes to:

- A) enhance and protect the scenic-historic Byway;
 - 1 A vision statement of how the State Scenic-Historic Byway will serve the traveling public now and in the future (e.g., any additional tourist amenities, roadway improvements, improvements to interpretive sites).
 - 2 General concepts for maintaining and enhancing the intrinsic qualities (e.g., signing maintenance agreements, developing plans for restoration/preservation).
- B) develop essential services; and
 - 1 General concepts of how existing development might be enhanced and new development accommodated while still preserving the intrinsic qualities of the corridor (e.g., conduct an architectural review, develop zoning regulations, acquire easements, provide economic incentives, and require new utilities to be underground).
 - 2 Litter control plan (i.e. Frequency with which roadside litter will be picked up and by whom? If tourism increases, address whether trash collection at tourist amenities will be increased as necessary).
 - 3 General concepts for the management of mitigating visual intrusions.
- C) promote and market the Byway on the local and regional level.
 - 1 Marketing concepts with target groups and objectives. Provide a first and second year plan with a long range plan.

If you are applying with a Conceptual Corridor Management Plan, the proposed Byway can be designated but not indicated on the Montana State Tourism map until a Corridor Management Plan is completed and approved by local jurisdictions.

Corridor Management Plan: A Corridor Management Plan (CMP) must be developed or in development within two (2) years of a scenic-historic Byway designation. A scenic-historic Byway will not be signed or indicated on the state tourism map until the corridor management plan is complete. The CMP shall:

- A) serve as a visioning tool to provide direction for enhancing and marketing the corridor, but not as:
 - 1 a land management document;
 - 2 zoning tool or mandate;
 - 3 highway improvement scoping or prioritization document; or
 - 4 highway management document;
- B) accommodate commerce and commercial vehicles;
- C) maintain a safe and efficient level of highway services;

- D) preclude the local or tribal government having adopted the CMP from establishing goals or commitments outside the local or tribal government's jurisdiction; and
- E) accommodate all jurisdictions affected or to be affected.

If you are submitting a CMP with your application and want to ensure it is in compliance with federal guidelines, please visit the National Scenic-Byway Program at: http://www.bywaysonline.org/grants/application/information/category_2. State guidelines (MCA 60-2-601 & 60-2-602 and ARM 18.14.201 thru 18.14.208) can be accessed at: <http://www.mtrules.org>.

VI SIGNATURES

Ensure signature(s) is obtained from the local/Tribal government(s) that has jurisdictional authority over the roadway being proposed as a scenic byway.

Indicate the documents you have submitted with your application (i.e. maps, letters of support, completed Corridor Management Plan (CMP), if developed. This will ensure the State Scenic-Historic Byway Coordinator has received and reviewed all application materials.

If additional space is needed for any response, please use extra sheets of paper and identify the question being answered on each sheet.

Optional Materials - Letters of support may be included along with the application from local businesses, chamber of commerce, adjacent land owners, community organizations, etc.) Letters should include how the proposed byway will serve the traveling public and enhance the intrinsic qualities of the area.

SUBMIT APPLICATION TO:

Sheila Ludlow, State Scenic-Historic Byways Coordinator
MDT-Statewide and Urban Planning Section
P.O. Box 201001 Helena, MT 59620-1001
Phone 444-9193 Fax: 444-7671
Email:sludlow@mt.gov

References:
Administrative Rules of Montana (ARM):
18-18.14.201 thru 18.14.208
Montana Code Annotated (MCA):
60-2-601 thru 60-2-606

MDT attempts to provide accommodations for any known disability that may interfere with a person participating in any service, program or activity of the Department.

Alternative accessible formats of this information will be provided upon request.
For further information call (406) 444-9193. TTY (800) 335-7592. or Montana Relay at 711