**Upcoming Dates - WORKSHOPS**

- **Is the Government Marketplace for You?** SBA, Business Resource Center and MDT—February 10, 2005, Helena
- **What Makes a Good Contractor?** Big Sky Chapter of CFMA—February 16, 2005, Billings February 17, 2005 - Great Falls
- **Learn What Information is Available on MDT’s Contractor Systems Web Site**—Contract Plans Bureau—February 24, 2005, Helena
- **Teaming/Conflict Management**—MDT DBE Supportive Services—March 9 & 10, 2005, Helena
- **How to Win the Fight! Change Orders & Claims**—American Subcontractors Association of Montana—April 12, 2005, Helena

---

**Way to Go**

**OOPS! What happened?**

January 27, 2005 bid letting had DBE participation of 3.62% overall.

Highway Specialties had 40% DBE participation on the 2000 Guardrail West of Belt Project as prime bidder. Please note no other prime bidder showed DBE participation near 7.74% - MDT’s yearly goal.

We are well into the year and more DBE participation is needed in order to achieve the yearly goal of 7.74%.

We would like to encourage all prime bidders to name DBE firms on their Schedule of Participation and all contractors to send contractor payment information to Leslie Wootan monthly.

---

**2005 DBE GOAL**

Participants Wanted

Montana Department of Transportation's Federal Fiscal Year 2005 DBE goal is 7.74% for all construction and consulting work tied to federal funding.

MDT and contractors need to work more diligently to encourage DBE participation on our projects to ensure MDT meets the federal goal of 7.74% this year.

---

**February 24, 2005—11:00 am —— MCA DBE Liaison Committee**

MTD’s Right of Way Conference Room

Discussion will center around contractor's perspective of working on projects on Indian reservations. All contractors are invited to attend. MDT polycom sites will also be available but must be reserved.

For more information call Rebecca Johnson at 800-883-5811 or visit http://www.mdt.state.mt.us/civilrights/mcadbe.shtml
Newly Certified DBE Companies

Looking Glass Printing, Inc. Rod and Robin Christopherson Florence, MT Manufacture & supply safety vests, stake chasers, silk screening & glass etching.

Re-Certified DBE Companies

Tracy Knoop Novak Tracy Knoop Novak Bozeman, MT
Traffic Research & Analysis Inc. Susan Steele Medland Phoenix, AZ
Eclipse Traffic Control & Flagging, Inc. Janette L. Jerauld Coeur d’alene, ID
Petticoat Pipe Cleaning Carol Gerovac Belgrade, MT
Terra West Technology, Inc. Regina Cromer Clancy, MT
Rhithron Associates, Inc. Wease Bollman Missoula, MT
Mueller Consulting Land Surveyors Virginia Mueller Helena, MT
Rocky Mountain Rebar, Inc. Alisha May Bigfork, MT
Pierson Painting, Inc. Tona M. Pierson Helena, MT
Empire Lath & Plaster, Inc. Sandy Tilzey Billings, MT
Northwest Plastics Darlene L. Ohm Libby, MT
Poteet Construction, Inc. Debora G. Poteet Missoula, MT

As Read MDT Bid Letting Results—January 27, 2005

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Prime Contractor</th>
<th>Low Bid</th>
<th>DBE Participation $ / %</th>
</tr>
</thead>
<tbody>
<tr>
<td>NH 37-3(11)85 Epsie - E &amp; W</td>
<td>Wickens Construction, Inc.</td>
<td>$11,733,454.74</td>
<td>$485,294 4.14%</td>
</tr>
<tr>
<td>NH 7-1(98)49 F - Bitterroot River - North of Hamilton</td>
<td>Frontier-West, L.L.C.</td>
<td>$4,395,688.15</td>
<td>$124,977 2.84%</td>
</tr>
<tr>
<td>BR 9-2(10)47 USRS Canal - 13 KM NE of Augusta</td>
<td>Sletten Construction</td>
<td>$1,384,236.90</td>
<td></td>
</tr>
<tr>
<td>SFCS 573-1 (1) 0 Medicine Lake -East</td>
<td>Prince, Inc</td>
<td>$1,480,619.23</td>
<td></td>
</tr>
<tr>
<td>SFCS 365-1 (6) 1 - East of Brady - East</td>
<td>Schellinger Construction Inc</td>
<td>$1,330,818.95</td>
<td></td>
</tr>
<tr>
<td>SFCS 251-2 (5) 32 Daniels Co Line-North</td>
<td>Northern Improvement Co.</td>
<td>$770,524.78</td>
<td></td>
</tr>
<tr>
<td>SFCS 5352-1 (6) 0 - Dayton - Lake Mary Ronan</td>
<td>Schellinger Construction Co</td>
<td>$808,242.55</td>
<td></td>
</tr>
<tr>
<td>SFCS 419-1 (11) 0 JCT MT 78 - Southwest</td>
<td>Riverside Contracting, Inc</td>
<td>$448,097.63</td>
<td></td>
</tr>
<tr>
<td>STPU-NH-STPP-STPS 002 (710) - 2001 - D5-Electrical</td>
<td>Ace Electric Inc</td>
<td>$493,926.28</td>
<td></td>
</tr>
<tr>
<td>BR 9001(47) Big Hole R-3 KM SW of Jackson</td>
<td>Edward T Copps Construction</td>
<td>$402,789.15</td>
<td></td>
</tr>
<tr>
<td>SFCS 373-1 (6) 0 Corvallis - Easts &amp; West</td>
<td>Helena Sand &amp; Gravel</td>
<td>$273,143.30</td>
<td></td>
</tr>
<tr>
<td>SFCS 381-1 (5) 0 JCT US 12 - South</td>
<td>Empire Sand &amp; Gravel Company</td>
<td>$462,264.00</td>
<td></td>
</tr>
<tr>
<td>SFCS 568-1 (16) 0 Pompeys Pillar Interchange-West</td>
<td>JTL Group Inc - Billings</td>
<td>$126,570.95</td>
<td></td>
</tr>
<tr>
<td>SFCS 411-1 (6) 6 Springhill Road</td>
<td>JTL Group Inc - Belgrade</td>
<td>$97,494.36</td>
<td></td>
</tr>
<tr>
<td>STPHS 331-1(4) 0 2000 Guardrail-West of Belt</td>
<td>Highway Specialties, Inc.</td>
<td>$153,992.25</td>
<td>$61,597 40.00%</td>
</tr>
</tbody>
</table>
CONSTRUCTION ENVIRONMENTAL PERMITTING & COMPLIANCE

The Construction Environmental Permitting & Compliance Workshop was well represented by subcontractors and government agencies. Participants learned about permits required on MDT and non-MDT projects from five different government agencies.

MDT Projects—Contractors should contact Jake Goettle, MDT Environmental Services. Jake can assist contractors with completing joint application, point of contact for field questions, liaison between resource agencies and contractors and MDT project managers, and on-site inspections to assure compliance with agencies’ permits.

Non-MDT Projects—Contractors should contact Laurie Zeller at Department of Natural Resources & Conservation for permit information. For a copy of DNRC Stream Permitting Guide call Laurie or go to their web site: www.dnrc.mt.gov/permit.html

Contractors should be thinking “big picture” when they consider environmental permits for their project - think about all construction work to be conducted. It is much more costly and time consuming to modify permits at a later date for work not included in the original permit.

Prime contractors and subcontractors need to be talking as early as possible about what work is covered/not covered and what permits the subcontractor may have to acquire. It may be beneficial for all contractors to have a copy of all permit plans and authorization letters detailing covered work. Permits should be posted on the project site- this is a legal requirement. Be sure to read you contract—permit compliance is a contract requirement.

MDT projects are very visible; meaning everyone sees the work being conducted on Montana’s highways and byways. In the past, MDT has seen numerous environmental permit violations on MDT projects. MDT’s goal is zero permit violations, and that goal cannot be realized until every employee and contractor pays attention to how we conduct business on the project site.

Workshop binders with handouts are available for $5.00 to cover shipping and handling costs. Contact the DBE Supportive Service Office for a copy by calling 800-883-5811 or email earterburn@mt.gov

EROSION CONTROL

Gail Faber with MT Department of Environmental Quality and Jake Goettle with MDT Environmental were the speakers for this workshop.

Myth: Government agencies are looking to give contractors fine!

Fact: The government agencies work hard to work with contractors to stay in compliance and try to avoid issuing fines.

Contractors need to get the necessary permits and watch that the work stays within the permit parameters.

- If your work changes - call and talk to the permitting agency.
- If you did not get a necessary permit - call and talk to the permitting agency.

These government agencies would prefer working with contractors and not dole out fines. Fines are usually a last ditch effort when a contractor does not take the appropriate actions to correct the problem.
Submit Your Good Ideas for Montana

Governor Brian Schweitzer wants your good ideas. Everyone is invited to submit their good ideas online to build a strong Montana. Take just a couple of minutes to complete the form and get your voice heard.

Go to: https://app.discoveringmontana.com/ideas/>

EEO Submissions - Now Due

For a contractor to work on Montana highway construction projects, annual EEO submittals must be sent to MDT Civil Rights Bureau. Sample EEO submittals forms, instructions, and mailing address are at MDT’s Civil Rights Bureau web page at:

<http://www.mdt.state.mt.us/civilrights/unique/eeo.shtml>

Get these forms in now. Call Trudy Eaton if you have any questions about your EEO submittals at 406-444-6331. You can also view the current MDT approved contractors’ EEO submission list on line at web site listed above.

2005 Reimbursement Funds Available for Montana DBE Companies

Montana DBE-certified Companies (highway-related and in-state) have $600 to use this year for reimbursement of company training or business development expenses. Funds for out-of-state DBE companies are on a case-by-case basis. Please see DBE Supportive Services web site for more details and reimbursement request form.

<http://www.mdt.state.mt.us/civilrights/dbess.shtml>

CLARIFICATION

Last Month’s Newsletter Article

“No Longer Acting”

We received feedback asking if Leslie Wootan and Alice Flesch had moved on to another state job?

Clarification—Both Leslie and Alice were performing their duties in an ‘acting capacity.’ Both Leslie and Alice are now full-time state employees in their current roles.

Making the leap from ‘acting’ to ‘full-time’ is definitely notable. We apologize for the confusion.

Leslie and Alice are still HERE!

Civil Rights Bureau Administrative Assistant

Trudy Eaton has taken the leap from being an ‘acting administrative assistant” to being the real deal!

Trudy is your first point of contact when calling the Civil Rights Bureau with questions and concerns. She manages the weekly payrolls on federal-aid highway projects, approves the Annual EEO Submissions, supports pre-construction conferences, etc.

Trudy has worked in the construction industry and recognizes the value of “time”. She strives to provide excellent and quick customer service.

Congratulations Trudy!
The City of Billings Airport and MET Transit System offices along with MDT DBE Supportive Services sponsored a workshop for local businesses to learn of contracting opportunities and DBE program.

Ron Wenger with Billings MET Transit informed businesses that he continually looks for businesses to provide printing services, uniforms, fuel supply, and personnel staff to name a few. He encouraged companies that contract or plan to contract with MET to seriously consider DBE certification. He also mentioned MET Transit plans to construct a new transit station in Billings, approximately $5-7 million dollars around 2-3 years in the future. You can contact Ron at 406-657-8221 or wengerr@ci.billings.mt.us to discuss possibilities.

Kim Annin with Billings Airport mentioned business opportunities at the airport as building construction or maintenance work, landscaping, and concessionaires (gift shops). Kim also talked about the statewide airport improvement program and possible opportunities for businesses. Call Kim at 406-657-8482 to learn more. Tell them Rebecca and Elaine sent you.

Rebecca and Elaine discussed contracting opportunities with MT Department of Transportation, the DBE program, services the Supportive Services office offers DBE companies, and DBE certification process.
Invitation for Bids, Letting of February 24, 2005

Sealed bids on the following projects will be received by the Montana Department of Transportation-Highways Division, Contract Plans Bureau, Room 101, 2701 Prospect, Helena, Montana until 9:00 a.m. on February 24, 2005, the bids being publicly opened and read thereafter at 10:00 a.m. in the Department's auditorium. Bid proposals, plans, cross-sections, dirt runs & erosion control plans if available, and full instructions to bidders are on file for examination and may be obtained from the Contract Plans Bureau. These documents may be requested by FAX (406)444-7236, (see enclosed order form) by mail or by calling (406)444-6216, 6212, 6215 or TTY 444-7696

All bid documents are available for downloading and/or printing at no charge at the following web site: http://www.mdt.state.mt.us/contract/ under the “Letting Info” dropdown and “Bid Packages” link. Additional bid letting information is also available on this web site.

- Minesinger Trail—MT 35 Federal Aid Project No. NH 5-2(124)56. Grading, gravel, plant mix bituminous surfacing, seal and cover, lighting, irrigation crossings, retaining walls, storm drain, wildlife crossing. The project is located within the Flathead Indian Reservation on US 93. MANADATORY PRE-BID CONFERENCE. The Disadvantaged Business Enterprises’ contract goals are 3.0%.

- Bozeman Area Seismic Retrofit, Bozeman—Bear Canyon & MRL Overpass—7 km East of Bozeman Federal Aid Project Nos. IM 0002(509), IM90-6(90)304 & IM 90-6(91)313. Bridge deck rehabilitation and seismic retrofit. The Disadvantaged Business Enterprises’ contract goals are 1.5%.

- 37 km NW of Terry—North Federal Aid Project No. STPS 253-1(9)23. Consists of grading, gravel and plant mix bituminous surfacing. The Disadvantaged Business Enterprises’ contract goals are 3.5%.

- Ringling—North & South Federal Aid Project No. STPP 59-2(12)38. Grading, gravel surfacing, or alternately cement treated base, plant mix bituminous surfacing and seal. The Disadvantaged Business Enterprises’ contract goals are 4.0%.

- Pendroy—East & West Federal Aid Project No. STPS 219-1(2)0. Leveling, plant mix bituminous surfacing overlay, seal and cover. The Disadvantaged Business Enterprises’ contract goals are 0.0%.

- Baker—East Federal Aid Project No. STPP 2-2(29)84. Cold milling, plant mix bituminous surfacing, seal and cover and guardrail. The Disadvantaged Business Enterprises’ contract goals are 0.0%.

- Clearwater Jct.—East, Jct. MT 83—West & Blackfoot R.—12 km NE Helmville—Federal Aid Project Nos. NH24-1(59)32, NH 24-1(60)27 & BR 41-1(19)32. Grading, gravel, plant mix bituminous overlay with a seal & cover. The Disadvantaged Business Enterprises’ contract goals are 0.0%.

- 9 km South of St. Xavier—South State Project No. SFCS 313-1(14)29. Plant mix bituminous surfacing, seal and cover and bridge rail revision. The project is located on the Crow Indian Reservation. MANADATORY PRE-BID CONFERENCE. This contract does not contain goals for Disadvantaged Businesses Enterprises.

- Jct. S-288 East State Project No. SFCS 347-1(2)0. Plant mix bituminous surfacing, seal and cover, bridge deck

ANNOUNCEMENT

Contract Plans will be hosting a workshop immediately following the February 24, 2005 bid letting. This will be an opportunity to walk through the web site with Contract Plans staff. Learn what information is available and how to access the information. Group setting and one-on-one assistance will be available.

Don’t miss out on this opportunity to learn how to navigate the system!
CONTRACT PLANS
DETAILED DRAWINGS BOOK

Contract Plans has updated the Detailed Drawings Book. 2005 Detailed Drawings Book now contains new information. Major changes were to 608 Series - Sidewalk & ADA Requirements (now includes truncated domes) and 618 Series - Traffic Control. All drawings now have a new date stamp. The is posted to MDT’s web page at <http://www.mdt.state.mt.us/contract/detailed_drawings_2005_eng.shtml> and is also on the monthly free compact disk (CD) that you should be receiving from Contract Plans.

More MT Contracting Opportunities

Glacier Park International Airport—Kalispell, Montana—Glacier Park International Airport has a 5.15% yearly DBE goal, but this specific project is race neutral – prime contractors are encouraged to use DBE companies. Contact Rob and ask him about other contracting opportunities for DBE companies with the airport. His number is 406-257-5994.

Broadus Airport Improvements, Broadus, MT, Bid Due Date: March 9, 2005. Pavement, Cement, Runway Painting, Fencing, Grading, Mulching, Erosion Control. Kadramas, Lee & Jackson, 701-355-8400, DBE Goal for this project is 4.82%.

Columbia Falls Water System Improvements, Columbia Falls, MT Bid Due Date is Feb 16, 2005, Salmon Bay Design Group 206-783-8582

Construct Access Road, Capehart Housing, Malmstrom AFB, Bid Due Date is Feb 14, 2005, Stacey Billiel, 406-731-3625

Hauling Snow in Libby & Troy, 307393, MT Dept of Transportation, Bid Due Date is Feb 10, 2005 ftp://ftp.mdt.state.mt.us/bids/307393ifb.pdf

Lodge Grass School Reroof, Bid Due Date is Feb 18, 2005, Lodge Grass Public School, 406-639-2712, Thomas, Dean & Hoskins, 406-761-3010

Request for Qualifications for Engineering Services, MT Department of Natural Resources and Conservation, RFP is due March 25, 2005 http://www.discoveringmontana.com/doa/gsd/OSBS/Results.asp?List=All

Sidney-Richland Regional Airport, Sidney, Montana—Sidney-Richland Regional Airport has a 4.9% yearly DBE goal by using 3.0% race-neutral and 1.9% race-conscious means. Contact DBE Liaison Officer: Bill Henderson, Airport Manager, Sidney-Richland Airport Authority, PO Box 1050 / 115 – 2nd St SE, Sidney, MT 59270, Phone: 406-433-2415, Fax: 406-433-7118, e-mail: sdyapt@midrivers.com

Teton County Courthouse Landscaping and Irrigation System and Sheriff’s Office Sidewalks, Bid Due Date is Feb 9, 2005, curb and gutter, landscaping and irrigation system, new sidewalks, Entranco, 406-449-8627

Traffic Control, 307385, MT Dept of Transportation, Bid Due Date is Feb 10, 2005 http://www.discoveringmontana.com/doa/gsd/OSBS/Detail.asp?SolIdNum=1252

Water System Improvements, Worden, MT, Bid Due Date is Feb 9, 2005, Montana Engineering and Administration, Billings, 406-248-1363

West Babcock Street Improvements, Bid Due Date is Feb 15, 2005, City of Bozeman, Morrison Maierle 406-587-0721, site preparation, earth work, paving, sewer and drainage work, landscaping, and concrete.

Quote of the Month

“Nothing can stop the man with the right mental attitude from achieving his goal; nothing on earth can help the man with the wrong mental attitude.” Thomas Jefferson
250 copies of this public document were published and distributed at an estimated cost of 87 cents per copy for a total of $217.50. MDT attempts to provide reasonable accommodations for any known disability that may interfere with a person participating in any service, program or activity of the Department. Alternative accessible formats will be provided upon request. TTY 800-335-7592