What the student learns

Training helps licensees and employees develop the knowledge and skills needed to support responsible alcohol sales and service. Classes cover the following topics:

- Effects of alcohol on the human body
- Behavioral cues
- Absorption rate factors
- Signs of intoxication
- Procedures for checking identification
- Different types of liability
- Criminal and civil penalties
- Standard drink sizes and equivalency
- Licensee and employee responsibility
- How to identify underage and intoxicated persons
- Acceptable forms of identification

How to find state-approved training programs

Visit alcoholservertraining.mt.gov to locate an approved training provider. There, you can also:

- Search for a class
- Verify a training record
- Print a training record

Department of Revenue

Liquor Control Division
P.O. Box 1712
2517 Airport Road
Helena, MT 59624

Phone: (406) 444-4307
(406) 444-6457

Website: alcoholservertraining.mt.gov
Responsible alcohol sales and service training is mandatory in the state of Montana.

Licensees must ensure that all employees, immediate supervisors and the licensee, if they sell or serve, receive responsible server/seller training from a state-approved provider within 60 days of hire and renewal training every three years.

Training provides tips on how to spot fake identification, handle difficult situations, identify intoxication and prevent over-service. This training helps to enhance the cooperation between local law enforcement officials, the sales and service industry, the community and local and state governments. By taking this pro-active approach, your job will be easier and the quality of life for all Montana’s will be better.

**Why training is important**

Licensees and employees in the industry need to know their legal responsibilities and liabilities regarding alcohol sales and service.

Establishments that serve or sell alcohol are one line of defense in preventing sales and service to underage and intoxicated persons. Employees can make or break an illegal sale.

Establishments have responsibilities for proper sales and service of alcohol in their communities and training helps reinforce that responsibility. Training can also reduce personal liability and risk in the case of a lawsuit or injury as well as possible protection from legal consequences.

Through training, licensees and employees learn to make a reasonable effort to prevent intoxication in customers, prevent alcohol sales to underage persons and to intervene when an intoxicated customer is encountered.

**Liability**

The license holder carries the primary legal responsibility for administrative compliance with liquor laws. However, employees can also be charged under criminal liability.

Licensees and employees need the proper training and skills to address these issues and protect themselves. Training provides these needed skills and knowledge.

**People who serve or sell alcohol can be a positive force in reducing alcohol related problems**

Training enhances public health and safety by:

- Educating licensees and employees about liquor laws
- Providing information to employees to help protect them from liability lawsuits
- Reducing illegal alcohol sales to underage and intoxicated persons
- Promoting responsible consumption
- Reducing the number of drunk drivers
- Creating partnerships to help achieve the goal of responsible alcohol sales and consumption

**WE ARE ALL PIECES OF THE SAME PUZZLE**

**WORKING TOGETHER, WE CAN MAKE THE PIECES FIT**