



August 27, 2014 TRCC Meeting Minutes (proposed 8/27/14)

1. Opening Remarks & Introductions
 - a. Meeting started by Audrey Allums
 - b. Sign in Sheet passed around (attached at end of minutes)

2. Review/approve/edit minutes from July 16, 2014 meeting
 - a. Greg Noose nominated two updates to the proposed minutes, committee accepted both, these will be reflected in the final minutes of the July 16, 2014 TRCC meeting. (# of courts, and legal interpretation of ignition interlocks)

3. Federal funding requirements
 - Financial Statement
 - SIMS TRCC spending will be complete by FY2014 end, 9/30/14
 - EPASS will work for getting non-State employees access to SIMS, but has heard that EPASS may be ending soon. (Lisa Mader put this notion to rest later in the meeting – EPASS being updated and is not going away anytime soon)
 - MDT currently working on data validation with SIMS
 - December SIMS presentation meeting with the MDT director scheduled
 - MDT negotiating with vendor to MHP citation data to SIMS
 - SIMS needs to submit TRCC application soon
 - Greg Noose commented that citation data being incorporated into SIMS needs to be clearly understood to “not” represent the entirety of Montana’s traffic citations. MHP citations account for 20 – 25 % of all law enforcement citations in Montana.
 - Discussion then moved laterally from SIMS to SOCRATA (Governor’s Data Initiative to open public data portal)
 - Amy Palmer and Tyson Mclean have seen demonstrations of SOCRATA.
 - TRCC will be looking into having a demonstration of SOCRATA as next meeting (or sooner if it can be arranged) Denise Adamson will be contacted
 - Jack Dartman at MDT should be queried on SOCRATA as well
 - Dennis Hult commented that identifying the “Authoritative Source” with any published data is paramount.
 - SmartCop server upgrade has been purchased, reimbursement request in MHP pipeline, hope to see by end of FY2014, 9/30/14
 - Mike Dyrdaahl had question on federal funding timelines. Answer by committer discussion
 - TDMS project was reported on by Becky Duke. Contractor is currently working with TDMS. A Business Area Analysis (BAA) is being done now at a cost of \$54,000, half of the is cost should be directed towards the TRCC TDMS project before the end of FY2014, 9/30/14. The rest of the TDMS contract should be completed in the next few months, the TDMS TRCC contract will be

extended into FY2015. It is possible that the TDMS TRCC contract will not make use of the entire \$175,000 request.

- Other TDMS information
 - New traffic processing software will be run in parallel with old software for one year. Not clear at the moment if that will be for 2014 data or 2015 data.
 - Currently MS2 (TDMS vendor) is back loading data
- DPHHS Trauma Registry should be paid out by end of FY2014, 9/30/14.
- DPHHS Tablet contract is moving forward, Jim DeTienne will have more information shortly on whether this contract needs to be extended in FY2015.
- Web Based Crash training contract will end with FY2014. A new contract will begin 10/1/14 for FY2015

4. Action items from last meeting

- a. No action items from last meeting

5. Traffic Records Project Updates

- a. End of FY 2014 status
- b. **WILL or WILL NOT** be moving on into 2015
 - i. Web based Crash
 - ii. MHP Server upgrade
 - iii. MDT traffic data system upgrade
 - iv. SIMS
 - v. TRCC Strategic Analyst Consultant proposal/discussion
 - vi. DPHHS Tablets
 - vii. DPHHS Trauma Registry
- c. Thoughts on applicable NHTSA performance measure(s) for TRCC contracts
 - i. Timeliness (statistics on days between the event date and the database entry date)
 - ii. Accuracy (statistics on the number of records with no errors)
 - iii. Completeness (data records with no missing elements, or the percentage of unacceptable unknown/blank elements)
 - iv. Uniformity (MMUCC, ...)
 - v. Integration (percentage of records tied to other data systems/files)
 - vi. Accessibility (principal users speaking out in support)
 - 1. Performance measure discussion by the committee touched on Items "i- vi"
 - 2. Want to keep TRCC performance measures based on traffic records database activity (query-able reporting, less creative narrative)

6. New Business

7. Around the table

- Pam Langve-Davis updated committee on the CHSP update process
 - CHSP currently being updated

- Progress on the CHSP updating process will be the focus of the CHSP Annual meeting (Helena, Gateway Center, October 15-16, 2014)
 - October 15, 2014 will be focused on the update to the CHSP
 - October 16, 2014 will be split between NHTSA grant training and a Media College presentation
 - Jim DeTienne
 - looking to begin the process of replacing current DPHHS database.
 - Tyson McLean
 - waiting on news about federal grants to upgrade database between DOJ and Courts.
 - Amy Palmer
 - INDEX data repository is currently on hold. Processes and management of repository problems have facilitated this “hold”
 - Greg Noose
 - Update on 24/7 data shows that 17% of participants are not identified by accurate personal information (DOB, SS#). Solutions to this missing information are not trivial and are being investigated.
 - 24/7 seen as a “trial reduction effort” by the courts, whereas Montana legislation looks to 24/7 as a roadway safety concern. Disparate views makes 24/7 complicated/interesting/...
 - MVD has a new director, S. Garcia.
 - Christopher Dorrington
 - Looking for information about possible 2015 legislative bills that are, or may be showing up in the near future
 - Dennis Hult
 - Haugan Weigh Station being updated to PREPASS very soon.
 - 360 SmartView being installed, will provide inspectors with immediate registration information
 - Judicial rulings on how Motor Carrier citations is having an impact on inspection reporting
 - Lisa Mader
 - New database reported on by Tyson will “seamlessly” link the, over 200, court databases in Montana.
 - Courts and MHP’s Colonel Butler in discussion on the issue of interpreting 24/7 data
 - Courts working with MCS on E-citations
 - EPASS going away comment “ruffled” Lisa’s feathers, prompting inquiry that dispelled the rumor of EPASS’s demise.
8. Next Meeting Looking for a motion to cancel the October 8, 2014 meeting, currently scheduled for 10am to noon, MDT Planning A conference room, 2960 Prospect Avenue, Helena.
- a. Due to meeting conflicts (BOCC and CHSP) in October, a motion was offered to cancel the October 8, 2014, this motion was accepted by the committee.



- i. FYI -- One consequence of not meeting in October is that this TRCC meeting was Greg Noose's last. Greg will have retired from state of Montana employment before the next meeting on 11/19/14.

- 9. Upcoming meetings in 2014, set schedule for FFY 2015
 - November 19 -last meeting in 2014
 - FFY 2015 meeting schedule discussion

Montana TRCC Financial Report					
FFY 2014					
Thursday, July 31, 2014					
Carry Forward: <u>SAFETEA-LU 408 Funding</u>			\$1,127,188.40		
FFY 2014: <u>MAP-21 405 Funding</u>			\$488,451.55		
Current Available TRCC Funds			\$1,564,738.74		
<i>Potential Indirect Cost (\$142,704)</i>					
	Budget Amount FFY 2014	Expenditures CARES		Budget Remaining \$583,341.56	Notes
		project	indirect cost		
TRSP Implementation (MDT HTSO Salaries/Benefits)	\$84,000.00	\$56,350.71	\$5,167.74	\$22,481.55	
Conference/Travel	\$4,000.00			\$4,000.00	
Projects:					
1. DOJ WBCR/CTS Trainer	\$160,000.00	\$55,216.85	\$5,035.78	\$99,747.37	
2. DPHHS Web-Based Trauma Registry	\$59,500.00	\$43,648.75	\$3,981.13	\$11,870.12	
3. DPHHS OPHI-PCR Tablet Data Collection	\$34,167.08			\$34,167.08	
4. MDT Safety Information Management System (SIMS)	\$450,000.00	\$402,208.00	\$36,716.56	\$11,075.44	
5. MDT Traffic Data Management System (TDMS)	\$175,000.00			\$175,000.00	
6. DOJ Smart Cop Server	\$225,000.00			\$225,000.00	
Total Contracted Costs	\$1,191,667.08				
Expenditure Totals (by column)	----->	\$557,424.31	\$50,901.21		
Total Expenditures		\$608,325.52			
Total Estimated Amount Available for Concept Projects:					
\$373,071.66					
<i>Concept Projects, Application submitted date</i>					
<i>Estimated Indirect Costs for Concept Projects</i>					
<i>Total Concept Projects</i>					
Total Estimated Amount Available after Concept Projects:					
\$373,071.66					

SFY2014 Indirect Cost Rate 9.12%