

PRE-PROPOSAL MEETING AGENDA

SF189 HLNA HT Median Cable Rail

HSIP 15-3(110)187, UPN 9796000

February 15th, 2022

Virtual

1:00 to 3:00 PM

I. INTRODUCTIONS/REVIEW AGENDA

Representatives from both short-listed teams were in attendance.

• PROJECT OVERVIEW

- Survey-Attachment O
 - **Firms should verify survey**

II. REVIEW RFP

- RFP and Attachments
 - **Attachment P Monthly materials list template**
 - **Required now for all DB projects throughout the duration of the project.**
 - **We did not receive attachment P in the file transfer**
 - **Attached at the end of these minutes.**
 - **Component plans tracking sheet also missed- also attached.**
 - Sent via State of Montana File Transfer Service MT Drive
 - If additional members of your team need access to the RFP files, please contact Ellen Hinshaw at ehinshaw@mt.gov or 406.403-4203
 - MHP cross over Locations-design requirements-Authorized turn arounds, MHP breaks
 - **Paved crossovers to be perpetuated as-is**
 - **Highway patrol breaks- MDT will not plan the breaks- we anticipate 15 for bidding purposes, the firm will work with MDT to establish exact locations after award**
- Scope of Work
 - **Roughly 30 miles of rail**
 - **We are only requiring the 5- mile section to be designed for the technical proposal.**
 - Anchor systems
 - Mow Strips
- Estimated Cost
- Schedule of Events
 - **Final completion must be by Nov 15 '25, but is established by the firm in the technical proposal.**
- Threshold Requirements
- Online Q&A Forum
- Governing Regulations
- Document Hierarchy
- DBE Program
 - Aspiration Goal = 13.3%

- Zone Pay and Electronic Payroll
- Domestic Materials Requirements
 - **BABA applies**
- Submittals
 - **SOV1 due 6 days after award- SOV2 submitted with 90% Plans**
- Contract Time and CPM schedule
 - **Final completion must be by Nov 15 '25, but is established by the firm in the technical proposal.**
- QMP (Design and Construction)
- Materials Sampling and Testing, MT-601
- Schedule of Values – Invoicing
- Daily Report of Activity
- Warranty/Contractor Guarantee
 - **Warranty for 1 year after final completion- MDT will not break warranty into separate packages.**
- Partnering Level II Facilitation
 - **Partnering level 2 facilitation- Partnering meetings at kick-off and Preconstruction**
- DCCP
 - **Design to minimize nuisance hits but balance that to minimizing grading.**
 - **Perpetuate existing culverts.**
 - **No utility relocations anticipated.**
 - **E-doc not yet complete**
 - **Coordination with US FWS has not yet been conducted.**
 - **If delays occur- I believe they would be non-compensable**
 - **E-doc approval by July '24- design must be far enough along to complete**
 - **Region less grizzly, but want to make sure**
 - **Anticipate 12-weeks after BA for review- be sure schedule accounts for that**
 - **Fiscal year is Sept 1, Ellen has planned to complete the e-doc in July to leave room**
 - **Deb Wambach has left MDT- the Missoula biologists will be assisting on this project.**
 - **3 or 4 turnarounds may need to be relocated.**
 - **Summer work only.**
 - **Traffic control must be picked up each night.**
 - **There will be some bridge work (associated with a separate project) conducted on structures within the project limits.**
 - **10238 is believed to be a '25 project.**
- **No CEI on this project**
- **Working to make DB partnering more consistent with DBB.**

III. TECHNICAL PROPOSAL SUBMITTAL REQUIREMENTS

- Due Date and General Requirements (Page 33)
- Evaluation Criterion #1: Staffing Plan (Page 33)
 - Score is carried over from SOQ
 - **Any additional information provided in the Technical Proposals will not be scored.**

- MDT is unable to share any scoring information with Proposers until after award
- Evaluation Criterion #2: Project Understanding and Approach (Page 33)
- Formatting (Page 34)
- Page Limit Requirements (Pages 34)
 - MDT will not consider requests for additional pages
- Evaluation and Scoring Criteria - Review Table and Scoring Weights (Pages 35)
- **The minutes from this Preproposal Meeting will be included in the contract.**
- **TRC members remain the same for SOQ's and Technical Proposals for consistency .**
- **We Provide successful team with the unsuccessful teams proposal, if the unsuccessful team wishes to receive the successful teams proposal go through the information request process.**
- **Redaction of proposals is not allowed.**

IV. BID PRICE PROPOSAL REQUIREMENTS

- Due Date and Required Information (pages 36)
 - Invoice for Payment of Agreed Price – Attachment B
- Best Value Calculation (page 36)
- Bid Price Proposals Exceed Cost Estimate Range Process (pages 36)
 - **If the Bid price proposal is greater than 125% of engineers estimate bids will not be read and the selection committee will determine if the project will be recommended for award as-is (subject to Transportation Commission approval) or if MDT will go through the Best-and-final offer process.**
 - **Transportation Commission makes the final decision for award.**
- Stipend Payment Invoice – Attachment B (page 37)
 - Unresponsive Proposal
 - **Submit stipend request after commission award.**
- Miscellaneous Work (page 38)
 - **Miscellaneous work will be added to the project.**
- **Bidding-**
 - **File transfer proposals to Ellen**
 - **Bidx software is updated, does not include contract completion date**
 - **Bidx may be set to 9:00 am, but bids are due at 11:00 am. This is due to the integration with DBB.**

V. QUESTIONS AND ANSWERS

- Commission Award is anticipated to be May 28th, 2024.
- Best Value Calculation will be read publicly on May 2nd, 2024, at the Bid Opening.
- As-builts are available for the corridor through MDT's as-built system.
- MS project or P6 will be accepted for the proposal schedule. A P6 schedule will be required for design and construction scheduling after project award. Specific design dates will not be specified for the proposal schedule and are at the discretion of the Firm.
- Environmental requests dates for wetland 'drive-by' inspection and delineation be provided in proposal.
- Is the plan sheet requirement of the Tech Proposal for all 30 miles, or will MDT pin down a 5-mile segment like D1 and D2?
 - **Ellen will determine the 5-mile section for design and notify the Teams.**

- Will MDT be providing locations for MHP gaps and relocation of authorized crossings or is that on the teams? **See above.**
- Please explain the requirement for 2 SWPPP locations
 - **Since there are 2 districts, two counties, two SWPPP reports are necessary.**
- Has MDT started initial coordination with USFWS regarding the project? If the BA and USFWS consultation is delayed, will this be an excusable/non-compensable delay?
 - **MDT has not begun initial coordination with this project. Ensure consultation preparation and review times are provided in your project schedule, if delays outside of the DB Firm and MDT's control, they will be handled as excusable/non-compensable as detailed in the Spec book.**

- **Could you please send links to the bridge projects that will require coordination?**
- **Have those projects been let yet? Not sure**
- **Are the 15 MHP breaks in addition to the authorized breaks? Yes.**
- **The e-doc process needs to be through US FWS approval by July 1?**
 - **120 day review- very quick turnaround-**
 - **Award May 28, there is not much time-**
 - **Would be at the mercy of the FWS.**
 - **Is FWP in the chain of approval?**
 - **FWS will handle the endangered species.**
 - **BRR and BRA**
 - **Corps of Engineers would handle wetlands- 404 permit- anticipate a quick turnaround with nation-wide.**
 - **If there are delays based on BRR/BA approvals, that may effect contract time**
 - **If there are delays outside of what is anticipated, we will follow the spec book.**
 - **What happens if delays push CN obligation beyond the Sept fiscal year deadline.**
 - **Unsure, Ellen will track down an answer.**
 - **RR-**
 - **Rail install will be outside of RR ROW limits. No flagger or insurance required.**