Title VI Public Meeting/Hearing Form

Location: ____________________________  District: ________  Date: ________________
Project No: ________________  Designation: ____________________________  UPN: ________
Title VI Representative: ____________________________

Was the following language displayed, stated, or paraphrased to the audience?  □ Yes  □ No

This meeting is held pursuant to Title VI of the 1964 Civil Rights Act which ensures that no person in the United States shall, as provided by Federal and State Civil Rights laws, be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination on the basis of a protected status during any MDT project. Further information is available in Title VI pamphlets available at the sign-in table.

Type of Meeting/Hearing:
□ Informational  □ Hearing (Public Input Sought)
□ Scoping  □ Other: ____________________________

Type of Notice(s) for Meeting/Hearing:
□ Paid Advertising  □ Public Service  □ Newspaper  □ Radio
□ Television  □ Internet  □ Landowner letter
□ Direct Mailing (postcard, brochure, etc.)  □ Other: ____________________________

Will this project / issue impact minority groups?
□ Yes  □ No  □ Unknown
If yes, please explain. _____

Complete questions below as appropriate:

Will there be:
Relocations?  □ Yes  □ No  □ Unknown
Additional R/W?  □ Yes  □ No  □ Unknown
If yes, please explain. New right-of-way and relocation of utilities will be required. MDT staff will contact all potentially affected landowners prior to doing survey work on their land. Staff will again contact landowners prior to construction regarding property acquisition and temporary construction permits.

What minority groups were represented?
□ Native American  □ Hispanics  □ Asians
□ African Americans  □ Unknown  □ Other: ____________________________
The meeting was held within _____ of the project site.

**Post Hearing Observations**

Was there a language barrier? □ Unknown □ Yes □ No

Was a translator requested? □ Yes □ No

If yes, what language? □

Were the facilities accessible to the disabled? (see http://www.ada.gov/business/accessiblemtg.htm) □ Yes □ No

If no, please explain:

Were other accommodations requested? □ Yes □ No

If yes, please explain:

Were disabled persons present? □ Unknown □ Yes □ No

Were Title VI pamphlets with accessibility statements available? □ Yes □ No

How many members of the public attended? ______

Did any members of the public make comments? □ Yes □ No

Were any written Title VI complaints regarding the meeting/project received? □ Yes □ No

[If yes, please submit a copy of the written Title VI complaint to the Title VI Coordinator.]

What time was the meeting held?

Per SAFETEA-LU, were any “advanced visualization techniques” used? □ Yes □ No

If yes, please describe briefly: Project presentation displayed on a screen using a computer.

Please submit this completed form electronically to Nicole Cosby, the Title VI Coordinator, at nicosby@mt.gov.