

FINANCIAL INFORMATION

D. Operating Expenses

	Direct Cost	In-kind	DBE
1. Labor			
Driver Wages			
Mechanic Wages			
Dispatcher Wages			
2. Fringe Benefits			
Driver/Mechanic/Dispatcher Fringe Benefits Distribution			
3. Services			
Facilities/Bus Storage (itemize on page 10)			
Advertising Fees			
Custodial Services (bus-related only)			
Other Services (itemize on page 10)			
4. Materials and Supplies Consumed			
Fuel and Lubricants			
Other Materials and Supplies			
5. Purchased Transportation Service			
Purchased Transportation Service (itemize on page 10)			
6. Taxes			
Vehicle Licensing and Registration Fees			
7. Other Operating Expenses			
Other Expenses (itemize on page 10)			
TOTAL OPERATING EXPENSES	\$ -	\$ -	\$ -



E. Administrative Expenses

	Direct Cost	In-kind	DBE
1. Labor			
Manager/Coordinator, Admin. Personnel (itemize on page 10)	_____	_____	
2. Fringe Benefits			
Manager/Coordinator, Admin. Personnel Fringe Benefits Distribution	_____	_____	
3. Materials and Supplies			
Office Supplies	_____	_____	_____
4. Casualty and Liability Costs			
Casualty and Liability Costs	_____	_____	_____
5. Utilities			
Utilities (Gas, Electric, Sewer, Phone and Internet)	_____	_____	_____
6. Taxes			
Property Tax	_____	_____	
7. Leases and Rentals			
Vehicle (itemize on page 10)	_____	_____	_____
Office Space (itemize on page 10)	_____	_____	_____
8. Miscellaneous Expense			
Dues and Subscriptions (transit-related)	_____	_____	
Travel and Meetings (transit-related)	_____	_____	
Drug Testing	_____	_____	_____
Promotion for Coordination & Ridesharing	_____	_____	_____
Indirect Cost (prior approval required from MDT) * <i>Attach Cost Allocation Plan</i>	_____		
9. Other Administrative Expenses			
Other Expenses (itemize on page 10)	_____	_____	_____
TOTAL ADMINISTRATIVE EXPENSES	\$ -	\$ -	\$ -



F. Maintenance Expenses

	Direct Cost	In-kind	DBE
1. Maintenance			
Vehicle Maintenance Parts and Service (itemize on page 10)	_____	_____	_____
TOTAL MAINTENANCE EXPENSES	\$ -	\$ -	\$ -

G. Reimbursement Calculations

1. Total Operating Expenses	\$ - *		
2. Total Amount of Fares/Donations	_____		
3. Total Amount of Advertising/Rent/Misc. Fees**	_____		
4. Net Operating Deficit	\$ -		
5. Eligible Operating Reimbursement at 54%		\$ -	
6. Total Administrative Expenses	\$ - *		
7. Eligible Administrative Reimbursement at 70%		\$ -	
8. Total Maintenance Expenses	\$ - *		
9. Eligible Maintenance Reimbursement at 80%		\$ -	
10. FEDERAL OPERATING GRANT AMOUNT		\$ -	
Eligible In-kind @ 15% of Federal Operating Grant Amount	\$ -		

Once approved funding cannot be transferred between categories without prior written approval from your regional planner.

LOCAL MATCH

Operating	\$ -
Administrative	\$ -
Maintenance	\$ -
TOTAL LOCAL MATCH NEEDED	\$ -

* This dollar amount must include the total direct costs and the total in-kind costs.

**Include revenue from rent, storage, etc.

