



Minutes (in blue)

1. Opening Remarks & Introductions

- Linda Fisher NHTSA via phone
- Janet Kenny MDT
- Shari Graham DPHHS EMS and Trauma
- Art Collins MHP
- Audrey Allums MDT
- Kathy Harris KLJ
- Thomas McMurtry KLJ
- Bill Tuck MDT
- Mark Keeffe MDT
- Christopher Dorrington MDT
- Dennis Hult MCS/MDT
- Pam Langve-Davis MDT
- Bob Armstrong MHP

2. Review/approve/edit minutes from November 4, 2015 meeting

- Approved

3. Financial Statement

- Bill Tuck presented minutes
  1. First new Fiscal year look
- Janet Kenny commented on the new Highway Bill passed by congress
  1. 5 year bill – funding provides stability for programs
  2. Call FAST-Act

4. Action items from last meeting

- TRCC Strategic Plan working meeting December 16, 2015
  - Jumped right in to KLJ working meeting on strategic plan
  - Comment that projects not listed in strategic plan can be added by modifying strategic plan or annual update in the future
  - Good discussion on the layout of the strategic plan
  - Participants liked KLJ's organization of the projected strategic plan

5. Traffic Records Project Updates – deferred to next meeting

6. New Business

7. Around the table

Next Meeting January 27, 2016 -- MDT Planning A conference room, 2960 Prospect Avenue, Helena

8. Upcoming meetings in 2016

- January 27, 2016
- March 9, 2016
- April 20, 2016



## **TRCC Meeting**

December 16, 2015

- June 1, 2016
- July 13, 2016
- August 24, 2016
- October 5, 2016
- November 16, 2016



TRAFFIC RECORDS COORDINATING COMMITTEE  
FINANCIAL STATEMENT  
WEDNESDAY, DECEMBER 16, 2015

	<u>A</u>		<u>B</u>		<u>C</u>	
	<u>Oligated</u>				<u>Future Funding</u>	
<b>Carry Forward</b>						
SAFETEA-LU 408 Funding	46,726.46					
FFY 2014 405c Funding	798,712.98					
<b>Current Year</b>						
405c Funding Obligated	304,164.52		405c Funding Pending			-
			405c Award (estimated)			-
<b>Federal Funds Committed</b>	<b>1,149,603.96</b>					
<b>Balance for Active Projects</b>						
	<u>Available Funding</u>		<u>Actual Funds Remaining</u>		<u>Available with Future Funding</u>	
	574,475.46		830,871.73		574,475.46	
<b>Funds Remaining for Future Projects</b>						
	316,540.77				316,540.77	
<b>Traffic Records Administration:</b>						
	<u>Budget</u>		<u>Expenditures</u>		<u>Balance</u>	
Salaries & Benefits	84,000.00		90,700.00			
Conference/Travel	4,000.00		738.00			
FARS	12,000.00		2,270.35			
	<i>MDT Indirect</i>		8,747.54			
<b>Traffic Records Administration Total</b>	<b>100,000.00</b>		<b>102,455.89</b>			
<b>Active Projects:</b>						
	<u>Budget</u>		<u>Expenditures</u>		<u>Balance</u>	
<b>1. DOJ WBCR/CTS Trainer</b>	155,487.00		102,423.95		53,063.05	
	16,124.00		10,086.25		6,037.75	
CTS# 108030	171,611.00		112,510.20		59,100.80	
	<u>Budget</u>		<u>Expenditures</u>		<u>Balance</u>	
<b>2. MDT Traffic Data Management System</b>	175,000.00		53,985.40		121,014.60	
	18,147.50		5,047.78		13,099.72	
CTS# 107874	193,147.50		59,033.18		134,114.32	
	<u>Budget</u>		<u>Expenditures</u>		<u>Balance</u>	
<b>3. Strategic Planning with SWOT Analysis</b>	100,000.00		40,530.00		59,470.00	
	10,370.00		4,202.96		6,167.04	
CTS# 107874	110,370.00		44,732.96		65,637.04	
	<b>475,128.50</b>		<b>216,276.34</b>		<b>258,852.16</b>	
<b>Projects FFY 2016</b>						
	<u>Budget</u>		<u>Expenditures</u>		<u>Balance</u>	
<b>4. DOJ/MHP Upgrade JCRS System</b>	60,000.00		-		60,000.00	
	6,222.00		-		6,222.00	
MDT Indirect	66,222.00		-		66,222.00	
<b>(L.) DOJ WBCR/CTS Trainer 2016</b>	173,700.00		-		173,700.00	
	18,012.69		-		18,012.69	
--Not included in Grand Total--	191,712.69		-		191,712.69	
	<b>257,934.69</b>		<b>-</b>		<b>257,934.69</b>	
<b>GRAND TOTAL</b>						
	<u>Budget</u>		<u>FFY 2015 Expenditures</u>		<u>Budget Remaining</u>	
	<b>833,063.19</b>		<b>318,732.23</b>		<b>516,786.85</b>	