



Montana Department of Transportation
PO Box 201001
Helena, MT 59620-1001

Construction Memorandum

To: District Construction Engineers

From: Paul Jagoda, P.E.
Construction Engineering Services Engineer

Date: January 20, 2006

Subject: Compaction Summaries

This Construction Memo provides guidance for the uniform use and processing of Field Compaction Summaries.

Submit a copy of the Embankment and Excavation Compaction Summary of Test Data form and Surfacing Compaction Summary of Test Data form to the District's Construction Engineering Services (CES) Reviewer. The original form is to be signed at the bottom by the Engineering Project Manager (EPM) and forward to the District Materials Supervisor (DMS) for review and signature. Keep copies in the project file. The DMS will retain a copy of all summaries and forward the originals to the Materials Bureau. Submit the compaction summaries for each category (i.e. original ground, embankment, finish cut, culvert, etc.) on a weekly basis whether the form is completely filled out or not.

The Construction Engineering Services Bureau and the District Materials Supervisor will review these compaction summaries. This will allow issues to be addressed in a timely fashion and provide for the required project documentation.

Submit all original individual field test documentation to the Materials Bureau through the District Materials Supervisor prior to project closeout. Copies of these tests must be retained in the project file and District Lab.

All original compaction summaries and individual field tests will be on file in the Materials Bureau.

For assistance or questions related to this subject, please contact the District's Construction Engineering Services Reviewer or myself.

This memo supersedes any previous memos on this subject.

CC: Mark Wissinger, Construction Engineer Loran Frazier, Chief Engineer
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Lisa Durbin, CAS Engineer District Operations Engineers
Engineering Project Managers District Materials Supervisors
Area Lab Supervisors Construction Engineering Services Bureau
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