

COMMUNITY AND STAKEHOLDER INFORMATION PLAN (CSIP)



Prepared For:

MONTANA DEPARTMENT OF TRANSPORTATION
Helena, Montana



Prepared By:

ROBERT PECCIA & ASSOCIATES
Helena, Kalispell & Butte, Montana

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Abbreviations and Acronyms

ADA	Americans with Disabilities Act
ADLC	Anaconda – Deer Lodge County
CSIP	Community and Stakeholder Information Plan
MDT	Montana Department of Transportation
MEPA	Montana Environmental Policy Act
NEPA	National Environmental Policy Act
RP	Reference Post
RPA	Robert Peccia and Associates
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users

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1.0 Introduction

The Montana Department of Transportation (MDT) and Anaconda – Deer Lodge County (ADLC) have initiated a process to develop the MT-1 West of Anaconda to Georgetown Lake Corridor Planning Study. The study will identify cost-effective ways to address transportation needs within the MT-1 corridor between Anaconda and Georgetown Lake.

The MDT has established the corridor planning process in order to investigate improvement options for the corridor via a Pre-National Environmental Policy Act (NEPA) / Montana Environmental Policy Act (MEPA) study, as provided for in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). If improvement options are forwarded into project development, the corridor planning process will provide information into the NEPA / MEPA process, help advance viable improvement options into NEPA / MEPA, and provide the opportunity for partner involvement at all stages.

An initial step in the corridor planning study process is to develop a Community and Stakeholder Information Plan (CSIP) that provides for and identifies community and stakeholder involvement activities needed to communicate information about existing and future corridor needs. The purpose of the CSIP is to establish a process that provides opportunities for the community to participate in all phases of the corridor study process. This is accomplished by providing complete information, timely notices, opportunities to make comments, and ensuring full access to key decisions.

1.1 CORRIDOR STUDY PURPOSE

The purpose for a corridor study is to analyze existing data to determine current and future deficiencies and needs within the corridor, and identify potential environmental issues and mitigation opportunities. The MT-1 Corridor Planning Study is a pre-NEPA / MEPA study that allows flexibility in examining improvement options for the roadway system should any project be advanced forward. Community and stakeholder involvement is an important component in any successful corridor planning study process. For this study, a number of community and stakeholder involvement strategies are proposed with the goal being to reach the most people possible and to elicit meaningful participation. These opportunities will:

- Educate the community on the critical elements included in the Pre-NEPA/MEPA Corridor Study planning process for the MT-1 corridor west of Anaconda;
- Increase the community's ability to provide input and ask questions throughout the corridor planning study; and
- Present findings and recommendations.

1.2 STUDY AREA

The termini of the MT-1 Corridor Planning Study has been established by the Planning Committee and MDT as being along MT-1 from Reference Post (RP) 10.06 on the west end of Anaconda to RP 27.35 (the intersection of MT-1 and Georgetown Lake Road). The study area generally includes a 0.5-mile buffer on each side of MT-1, except the first four miles west of Anaconda include a one-mile buffer each side of the road. The study area location is shown in Figure 1.1.

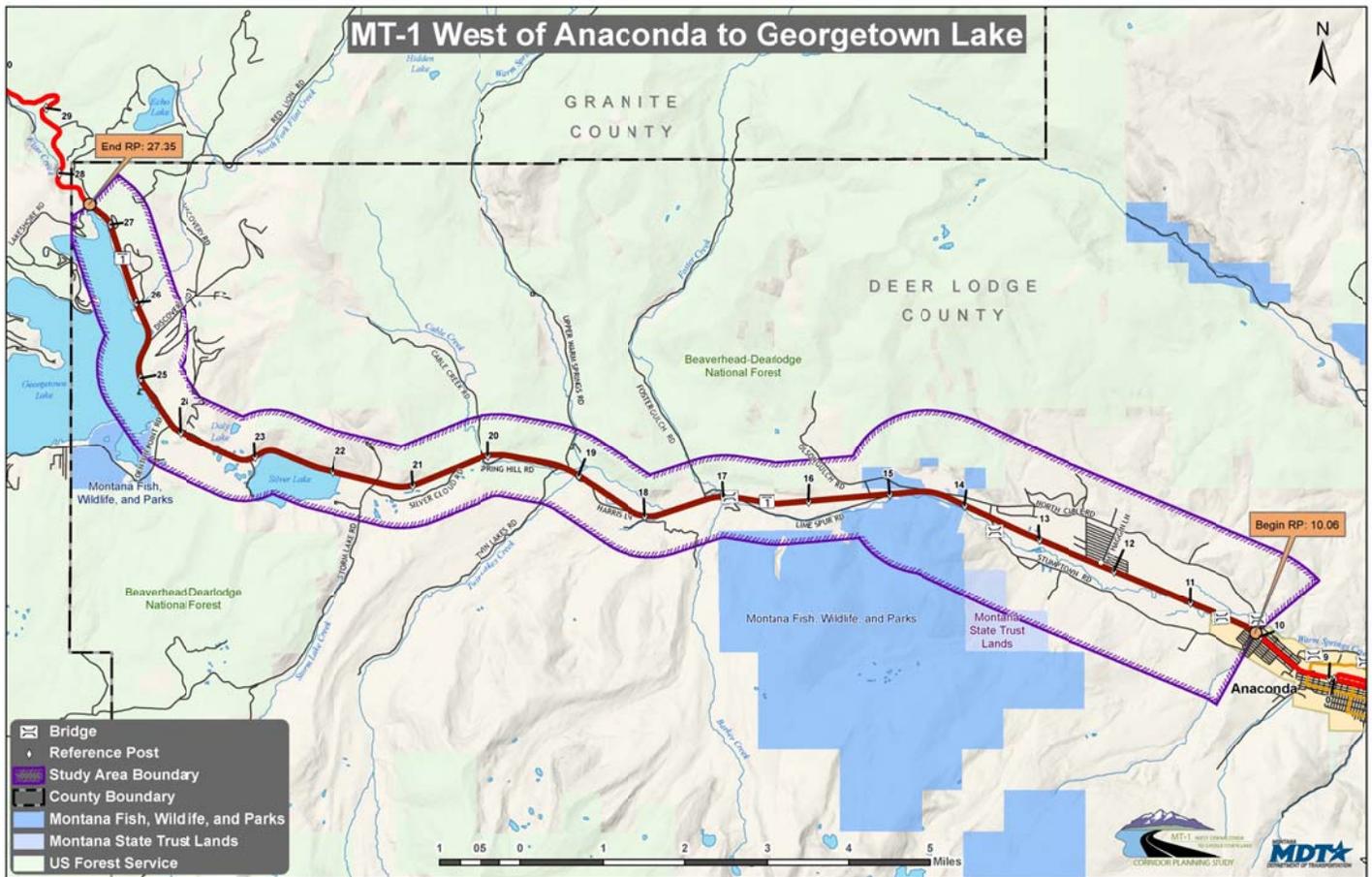


Figure 1.1: Study Area Boundary

1.3 GOALS OF COMMUNITY INVOLVEMENT AND OUTREACH EFFORT

The goal of the study partners and the Consultant is to have ongoing community and stakeholder involvement throughout the corridor planning study process. Education and community outreach are an essential part of fulfilling the study partners' responsibility to successfully inform the community about the corridor study process. All contracting entities seek to encourage community involvement and meaningful participation.

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2.0 Community and Stakeholder Participation Procedures

The CSIP describes the community information and input opportunities that will be provided as part of the development of the MT-1 Corridor Planning Study. This plan encourages active participation in identifying and commenting on corridor issues at every stage of the planning process. Participants in this community and stakeholder involvement process include:

- The general community – residents of the City of Anaconda, ADLC, and adjacent unincorporated areas affected by the planning efforts;
- Landowners and business owners affected within the study area boundary;
- Resource agencies; and
- Stakeholders and outreach groups.

Methods of notifying the community of the planning process, upcoming meetings, and other information are detailed in this document. The community will be kept informed of all aspects of the plan and study, and their input will be sought throughout the process. The community and interested parties shall provide input to ADLC, MDT and the Consultant via the methods detailed herein.

2.1 STUDY CONTACTS

Contact information for ADLC, MDT and the Consultant will be provided to the community. Telephone numbers and email addresses of study contacts will be published in all information that is released. This information is provided below.

- **Montana Department of Transportation (MDT) – Butte District Office**
3751 Wynne (PO Box 3068), Butte, MT 59702-3068
Contact: **Jeff Ebert** – *District Administrator*
(406) 494-9625
jebert@mt.gov
- **Montana Department of Transportation (MDT) – Statewide and Urban Planning**
2960 Prospect Avenue (PO Box 201001), Helena, MT 59620-1001
Contact: **Carol Strizich** – *MDT Project Manager*
(406) 444-9240
cstrizich@mt.gov
- **Anaconda – Deer Lodge County (ADLC) – Land Use / Planning Department**
800 South Main, Anaconda, MT 59711
Contact: **Connie Ternes-Daniels** – *ADLC Planning Director*
(406) 563-4015

ctdaniels@anacondadeerlodge.mt.gov

- **Robert Peccia and Associates (RPA)** – Consultant
825 Custer Avenue (PO Box 5653), Helena, MT 59604
Contact: **Jeff Key, P.E.** – RPA Project Manager
(406) 447-5000
jeff.key@rpa-hln.com

2.2 PUBLICATIONS

Meeting announcements will be developed jointly by RPA and MDT, and advertised by MDT at least three weeks prior to informational meetings. The ads will announce the meeting location, time, and date, the format and purpose of the meeting, and the locations where documents may be reviewed (if applicable). The following print newspapers may carry the display ads:

- Anaconda Leader – print and online (website currently under construction):
www.anacondaleader.com;
- Montana Standard – print and online: www.mtstandard.com; and
- Philipsburg Mail – print and online: www.pburgmail.com

In addition, newsletters will be made available one month prior to each formal community meeting. The newsletters will describe work in progress, results achieved, preliminary recommendations, and other related topics. Each newsletter will be saved as a PDF and delivered to ADLC, MDT, and select stakeholders for their use in distribution and posting to their individual internet sites.

2.3 RADIO AND TELEVISION

Meetings may also be announced on local radio and/or television stations. Input from the Planning Team will identify the most popular radio and television stations on which announcements will be made. Tables 2.1 and 2.2 on the following page provide television and radio stations that reach the 59711 ZIP code for the Anaconda area.

Table 2.1: Local Television Stations

Channel	Call Sign	License Type	Network	Home Community	Licensee
4	KXLF-TV	Commercial (VHF)	CBS	Butte, MT	Kxlf Communications, Inc.
6	KTVM	Commercial (VHF)	NBC	Butte, MT	Bluestone License Holdings Inc.
8	KPAX-TV	Commercial (VHF)	CBS	Missoula, MT	Kpax Communications, Inc.
10	KMTF	Commercial (VHF)	The CW	Helena, MT	Rocky Mountain Broadcasting Company
11	KUFM-TV	Educational (VHF)	PBS	Missoula, MT	The University Of Montana
12	KTVH	Commercial (VHF)	NBC	Helena, MT	Beartooth Communications Company
13	KECI-TV	Commercial (VHF)	NBC	Missoula, MT	Bluestone License Holdings Inc.
17	KMMF	Commercial (UHF)	FOX	Missoula, MT	Montana License Sub, Inc.
18	KWYB	Commercial (UHF)	ABC	Butte, MT	Mmm License Llc
23	KTMF	Commercial (UHF)	ABC	Missoula, MT	Mmm License Llc
24	KBTZ	Commercial (UHF)	FOX	Butte, MT	Montana License Sub, Inc.

Source: *The Center for Public Integrity – Television stations that reach ZIP code 59711, Anaconda, MT.*
<http://projects.publicintegrity.org/telecom/search/default.aspx?zip=59711>

Table 2.2: Local Radio Stations

Frequency	Call Sign	Format	Home Community	Licensee
550 AM	KBOW		Butte, MT	Butte Broadcasting Incorporated
580 AM	KANA		Anaconda, MT	Jimmy Ray Carroll
1370 AM	KXTL		Butte, MT	Fisher Radio Regional Group, Inc.
1400 AM	KBCK		Deer Lodge, MT	Jimmy Ray Carroll
88.1 FM	KFRT		Butte, MT	Family Stations, Inc.
91.3 FM	KAPC	National Public Radio	Butte, MT	The University Of Montana
92.5 FM	KAAR		Butte, MT	Fisher Radio Regional Group, Inc.
94.1 FM	KOPR		Butte, MT	Butte Broadcasting Incorporated
95.5 FM	KMBR		Butte, MT	Fisher Radio Regional Group, Inc.
96.9 FM	KQRV		Deer Lodge, MT	Robert Cummings Toole
97.7 FM	KGLM-FM		Anaconda, MT	Jimmy Ray Carroll
101.1 FM	KZMT	Classic Rock	Helena, MT	Ccr-helena Iv, Llc
105.3 FM	KMTX-FM		Helena, MT	Kmtx, Llc

Source: *The Center for Public Integrity – Radio stations that reach ZIP code 59711, Anaconda, MT.*
<http://projects.publicintegrity.org/telecom/search/default.aspx?zip=59711>

2.4 STAKEHOLDER CONTACT LIST

A stakeholder contact list will be produced that will include individuals, businesses, or groups identified by ADLC and MDT. The intent of developing the stakeholder list is to identify those individuals and groups to actively seek out and engage in all phases of the study process. Individuals who attend community meetings will also be added to the stakeholder list. The groups or businesses (at a minimum) listed below will be included in the initial list, providing that addresses and/or emails are obtainable from each respective group for these purposes.

- Anaconda – Deer Lodge County

- ADLC Commissioners
- Western Federal Lands Highway Division (WFLHD)
- County Fire Departments and Emergency Medical Personnel
- County Sheriff and Montana State Highway Patrol
- Montana Fish, Wildlife, and Parks
- US Forest Service
- Landowners in the Corridor
- Anaconda Chamber of Commerce
- Anaconda Saddle Club
- Environmental Protection Agency
- Department of Natural Resources and Conservation
- Georgetown Lake Landowners
- West Park Subdivision
- Anaconda Sportsman's Club

2.5 DOCUMENT AVAILABILITY

In general, all study deliverables and working draft technical memorandums will be available in hard copy format at the MDT Statewide and Urban Planning Section office (2960 Prospect Avenue). It is also anticipated that hard copy materials may also be made available at the following locations:

- Anaconda – Deer Lodge County Planning Department (800 South Main, Anaconda, MT 59711)
- MDT District #2 Office (3751 Wynne, Butte, MT 59701)
- Hearst Free Library (401 Main Street, Anaconda, MT 59711)

Approved electronic copies of study deliverables will be posted on the study website at the address shown below within 7 days of receiving approval.

www.mdt.mt.gov/pubinvolve/mt1

The following Americans with Disabilities Act (ADA)-required statement will be included on all published materials:

ADLC, MDT, and RPA attempt to provide accommodations for any known disability that may interfere with a person participating in any service, program, or activity associated with this study. Alternative accessible formats of this information will be provided upon request. For further information, call (406) 447-5000 or TTY (800) 335-7592, or call Montana Relay at 711. Accommodation requests must be made at least 48 hours prior to the scheduled activity and / or meeting.

2.6 MEETINGS

2.6.1 Planning Team Meetings

Planning Team meetings will be scheduled every 2 weeks for the duration of the seven-month study period for a total of 16 Planning Team meetings. Individual groups included in the meetings will be ADLC, MDT, the Consultant, and others as needed. The meetings are intended to track progress and address study development issues and questions. The meetings are considered an important aspect for the exchange of information and ideas during the development of the Study. Throughout the meetings, the issues, problems, and possible solutions will be identified and discussed.

2.6.2 Community Meetings

Two formal community meetings will be held throughout the study. The first community meeting will be held early on in the study process and will serve to introduce the study and relevant features and process. This meeting will also serve to receive information from local residents about the study area. The second community meeting will occur after the Draft Corridor Planning Study has been completed. The purpose of this meeting will be to present the types of recommended improvements, and to receive initial feedback from the community. Community comments and concerns will be recorded at all meetings.

2.6.3 Resource Agency Meeting / Involvement

Concurrent to the first formal community meeting, a meeting will be scheduled and held with Resource Agencies. The meeting will be organized by MDT and facilitated by RPA with assistance from the study partners as necessary.

2.7 CONSIDERATION FOR TRADITIONALLY UNDERSERVED POPULATIONS

It is recognized that additional efforts must be made to involve traditionally underserved segments of the population in the community process for the study, including the disabled, minorities, and low-income residents. Including these groups leads to planning that reflects the needs of everyone. The steps listed below will help with these efforts.

- **Plan Meeting Locations Carefully** – Community meetings will be held in locations that are accessible and compliant with the ADA. If a targeted population is located in a certain geographic part of the City or County, then the meeting location should be in that area for convenience.

- **Seek Help from Community Leaders and Organizations** – To facilitate involvement of traditionally underserved populations, community leaders and organizations that represent these groups will be consulted about how to most effectively reach their members.
- **Be Sensitive to Diverse Audiences** – At community meetings, study partner staff and the Consultant will attempt to communicate as effectively as possible. Technical jargon will be avoided and appropriate dress and conduct will be adhered to.

2.8 STUDY SCHEDULE

Adherence to the study schedule is important to stay on track and to keep all participating parties engaged. The study schedule for the MT-1 Corridor Planning Study is shown below in Figure 2.1. It is RPA’s intent to adhere to this schedule.

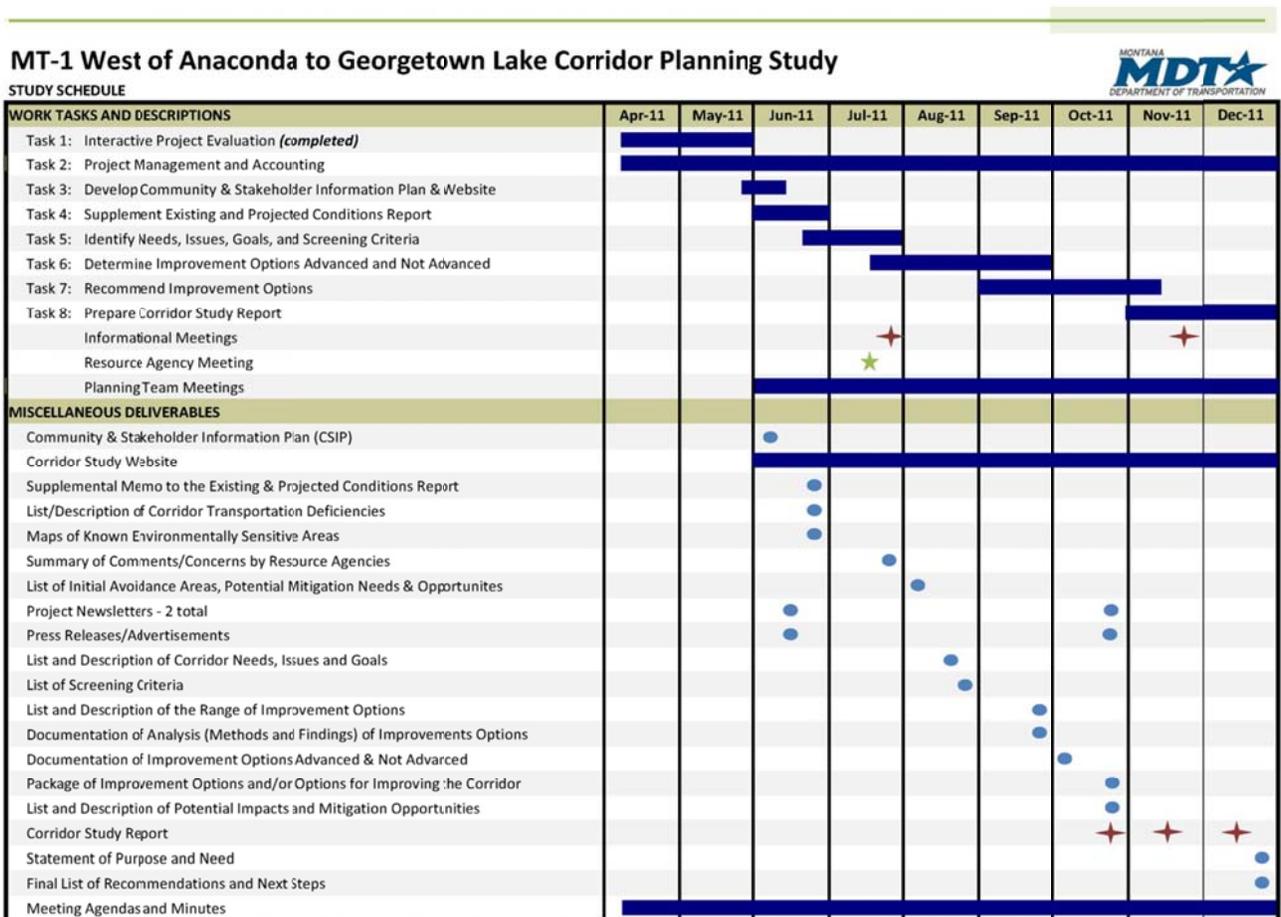


Figure 2.1: MT-1 Corridor Planning Study

3.0 Overall Study Communication

3.1 SUMMARY

The MT-1 Corridor Planning Study CSIP establishes guidelines and procedures for encouraging community participation. The following communication strategies and techniques may be used in their entirety (or partially) to distribute study information to the community at large and seek a higher level of engagement. The Consultant will utilize as many of these techniques as possible that best suit the Corridor Planning Study development.

- All relevant deliverables and associated materials will be posted on the study website at the following address:
 - www.mdt.mt.gov/pubinvolve/mt1
- Public service announcements and interviews on radio and television may be conducted to explain the subject matter and promote participation.
- Articles and press releases for the newspaper or other widely circulated publications will be developed.
- Informal presentations will be made at regional sites, open houses, round tables, or other community forums to receive input from the affected community.
- Select mailings, as requested by interested parties, will be provided to individuals or groups that have expressed interest or made comments at meetings.
- Technical memorandums (working drafts) will be provided to the MDT for posting to the study's internet site, and will also be distributed to the Project Team, to provide a better understanding of proposed corridor issues and recommendations and, in return, to provide the study entities with feedback and an opportunity for continual comment. Hard copies of all materials will be made available at the MDT Statewide and Urban Planning Section (2960 Prospect Avenue).
- Special presentations may be made, upon request, to community groups and organizations.
- Fact sheets may be used to explain corridor related issues.
- Special issues documents may be announced or reported at meetings and/or via email on relevant corridor issues.

Responses to questions and comments from the community concerning the community participation process, working draft technical memorandums, the draft Corridor Planning Study documents, and other work products will be made via written response in an Appendix to the actual documents. In some circumstances, the Consultant may respond directly to an individual or group by letter, email, telephone call, or periodic newsletter.