Minutes

1. Opening Remarks & Introductions
   - Kathy Wilkins   BOCC
   - Becky Giono   DOJ/JITSD
   - Janet Kenny   MDT/SHTSS
   - Mark Keeffe   MDT
   - Tara Ferriter-Smith   OPI
   - Jim DeTienne   EMSTS/DPHHS
   - Dan Bisom   MDT - MCS
   - Michele Snowberger   MVD
   - Bill Tuck   MDT

2. Review/approve/edit minutes from November 13, 2019 meeting
   - Minutes accepted with one edit.

3. Financial Statement
   - Bill Tuck
     1. MDT has received all NHTSA funds for current FY
   - Janet Kenny
     1. TRCC projects expend expiring 405C traffic data funds (3+1 years), and the committee needs to identify fundable projects to obligate the next year's (2017) funding to before 9/30/20. FFY2016 funds are obligated to MDT Road Info System project.

4. Action items

5. Traffic Records Project Updates
   - EMS – DPHHS
     - Jim DeTienne
       - all projects are running
       - investigating possible future upgrades
       - Trauma system database should be up to date
   - WBCR – MHP
     - Training
     - Digital data submissions
     - MHP – crash database
       - Becky Giono
         - Plenty of work at DOJ
         - MHP may need a law change to get LE's to submit crash/citation data digitally
       - Kathy Wilkens
         - Linking citation repositories between BOCC and MHP would be beneficial

- BOCC and MHP will need to meet to begin ironing out citation collection issues

- MVD
  - JCRS
    - MVD
      - Michele Snowberger
        - JCRS is doing good. Testing taking place
        - Should be sending invoice to TRCC in near future
    - Courts
- MDT
  - Road Information System – Amend MOU
    - Janet Kenny
      - Will look for a report from MDT at April meeting
  - Safety/Analysis/Engineering Crash Database
    - MDT Safety Engineering will be acquiring a new safety engineering analysis system in 2020 or 2021.
    - How this new system and the TRCC line up is being investigated. Should have more information for April meeting.

6. New Business

7. Around the table

- Michele Snowberger

  1. Question on hospital reporting time schedule

- Jim DeTienne

  1. Hospital have reporting rules to follow on a quarterly schedule

  2. Small hospitals are mostly live reporting

  3. Large hospitals seem comfortable with the current quarterly reporting protocol, and system is not setup for large hospitals to report in "real time"

- Michele Snowberger

  1. Driver management system going live in 2020.

  2. Will be good to have more transparency

  3. Real ID - get your appointment now - this lead to general discussion on Real ID

- Dan Bisom

  1. MCS has received some additional federal funding

  2. MCS SmartCop license due for renewal in 2020 (Becky Giono looking into this at MHP/DOJ)

- Tara Ferriter-Smith
    1. How might OPI participate in the TRCC
    2. Statewide, there is a lack of drivers education instructors
        a. Pam Langve-Davis
            i. Drivers education costs are prohibitive in high risk communitees
            ii. Why is Drivers education no longer in schools instead of by subscription?
            iii. This lead to a roundtable discussion of drivers education issues/observations
        b. Michele Snowberger
            i. MVD does not receive licensing money directly
    3. OPI is looking at requesting an increase in funding for drivers education
- Kathy Wilkins
    1. Currently BOCC is one month into using the new citation repository
    2. Old repository was just shut off due to age
    3. BOCC would like to create a unified interface with other law enforcement agencies
    4. Push to identify either adding or removing citation reporting items for law enforcement
    5. Would like to see a more uniform citation protocol – so officers don't have to report so many times on the same incident
    6. Lead to a discussion on the reporting responsibilities of law enforcement and the potential to dismantle barriers to creating a reasonable citation entry protocol.
- Pam Langve-Davis
    1. 2020 CHSP being updated
    2. Kickoff meeting for update is on February 6, 2020. There will be six or seven meetings during the update process
    3. Currently reviewing crash data
    4. Update must include safety partners
    5. Developing/retaining strategies
    6. Reevaluating performance goals and targets
- Meeting closed at 10:30

- Next Meeting – April 29, 2020 9:00-11:00 -- MDT Planning A conference room, 2960 Prospect Avenue, Helena

Upcoming meetings

- July 22, 2020
- October 14, 2020
- January 6, 2021

MDT★

TRAFFIC RECORDS COORDINATING COMMITTEE			
FINANCIAL STATEMENT			
WEDNESDAY, FEBRUARY 5, 2020			
A	**B**	**C**	**D**

FUNDING:	**Oligated**		
	405c Funding		
MAP-21	154,215.25		
FAST Act	857,517.43		
Carryforward	**1,011,732.68**		
	Current Year	**Distribution Pending**	**Awarded**
Obligated	**318,072.89**	**-**	**318,072.89**
Federal Funds Obligated	**1,329,805.57**		**1,329,805.57**

Active Projects:

			Budget		**Expenditures**	**Balance**
MDT Traveler Information Webpage			341,483.25		2,344.76	339,138.49
CTS# 110337	MDT Indirect	0.00%	-	0.00%	-	-
			341,483.25		**2,344.76**	**339,138.49**

			Budget		**Expenditures**	**Balance**
DOJ WBCR/CTS Trainer			25,360.00		-	25,360.00
CTS# 110817	MDT Indirect	10.41%	2,639.98	10.41%	-	2,639.98
			27,999.98		**-**	**27,999.98**

			Budget		**Expenditures**	**Balance**
DOJ/MHP Upgrade JCRS System			10,000.00		-	10,000.00
CTS# 109769	MDT Indirect	10.41%	1,041.00	10.41%	-	1,041.00
			11,041.00		**-**	**11,041.00**

			Budget		**Expenditures**	**Balance**
DOJ/MHP JCRS-Courts			30,000.00		-	30,000.00
CTS# 110750	MDT Indirect	10.41%	3,123.00	10.41%	-	3,123.00
			33,123.00		**-**	**33,123.00**

Project Totals	**413,647.23**	**2,344.76**	**411,302.47**

Traffic Records Administration:

			Budget		**Expenditures**	**Balance**
Salaries & Benefits			92,000.00		22,761.71	69,238.29
Conferences/Seminars			250.00		-	250.00
	MDT Indirect	10.41%	9,603.23	10.41%	2,369.48	7,233.75
Traffic Records Adminstration Total			**101,853.23**		**25,131.19**	**76,722.04**

	TRCC Commited Funds	**Expenditures to Date**	**Committed Funds Remaining**
GRAND TOTAL	**515,500.45**	**27,475.95**	**488,024.50**

	Uncommitted Balance	**Obligated Funds Remaining**	**Awarded Funds Remaining**
Balance for Future Projects	**814,305.12**	**1,302,329.62**	**1,302,329.62**