

Please see the instructions below on how to enter payment information in ePART using PayZang.

Delete	Payment Type
<input type="checkbox"/>	<input type="text"/>

From the **Payment** screen in ePART, select the type of electronic payment you are using. **Credit Card or E-Check**

Note: Only use the Payment Type drop down if you are applying escrow.

Details	
Billing Information	
First Name	Last Name
<input type="text" value="TONY'S TRUCKING"/>	<input type="text"/>
Address	Address Line Two
<input type="text" value="2701 PROSPECT AVE"/>	<input type="text"/>
City	Country
<input type="text" value="HELENA"/>	<input type="text" value="United States"/>
State	Zip Code
<input type="text"/>	<input type="text" value="59620"/>
Phone	Email Address
<input type="text" value="4064444444"/>	<input type="text"/>
Company	Fax
<input type="text"/>	<input type="text"/>

- **Enter the first and last** name of the carrier and/or third party making the payment.
- In the **company** field, **enter** the carriers name.

Shipping Information	
<input checked="" type="checkbox"/> Same as billing	
First Name	Last Name
<input type="text" value="TONY'S TRUCKING"/>	<input type="text"/>
Address	Address Line Two
<input type="text" value="2701 PROSPECT AVE"/>	<input type="text"/>
City	State
<input type="text" value="HELENA"/>	<input type="text"/>
Postal	Country
<input type="text" value="59620"/>	<input type="text" value="United States"/>
Phone	Email Address
<input type="text" value="4064444444"/>	<input type="text"/>
Company	Fax
<input type="text"/>	<input type="text"/>

If the **shipping** information is the same as the billing, **select** the box. **Select Next.**

Note: The shipping information is not mandatory to collect. To clear this information, you can check the box, and then uncheck the box. This will leave the fields blank.

Payment Information		
Card Number *		
<input type="text"/>		
Expiration Date *	Security Code *	
<input type="text" value="MMYY"/>	<input type="text" value="CVV"/>	
<small>This can be found on the back of your card</small>		
<input type="button" value="Back"/>	<input type="button" value="Cancel"/>	<input type="button" value="Submit Payment"/>

Enter the credit card details. The **CVV** code is now **mandatory** for credit card payments. **Select Submit Payment.**

You will be automatically redirected back to ePART.

ENTPAY83 : [] To complete the payment process click the "Proceed" button. Total amount charged to your Credit Card is \$ 135.00 plus E-payment service fees (Transaction Id = 6509206486).

Payment Cart Payment

Payment

Payer Account No.: Legal Name: DBA Name:

Enterprise Escrow: IRP Escrow: IFTA Escrow:

LPG Escrow: CNG Escrow:

Invoice No.	Invoice Date	Legal Name	Transaction Type	Amount Due (\$)
940134	08/18/2021	TONY'S TRUCKING	PRMT;ACCOUNT#:70165;APP#:700531;NO.OFFERMIT:1;TERM PERMIT-NEW PERMIT	135.00
Total Amount Due				135.00

Payment Details

Delete	Payment Type	Payment No.	Payment Amount (\$)
<input type="checkbox"/>	<input type="text" value="Credit Card"/>	<input type="text" value="6509206486"/>	<input type="text" value="135.00"/>

Total:	<input type="text" value="135.00"/>
Remaining Balance:	<input type="text" value="0.00"/>
Change:	<input type="text" value="0.00"/>
Over Payment:	<input type="text" value="0.00"/>
Net Amount Paid:	<input type="text" value="135.00"/>

In order to finalize payment, **Select Proceed** from e-Part. Once the final proceed is selected, your permit and ePART payment receipt will open as a PDF

PAYMENT DETAIL :

Payments	Payment Date	Amount
Credit Card-6509206486	08/18/2021	\$135.00
Total Paid		\$135.00

Electronic Payment Processing Fee Detail: The total charged includes fees from PayZang

Payments	Payment Date	Amount
Credit Card-6509206486	08/18/2021	\$140.28
Total Paid		\$140.28

The **ePART** payment receipt will have the total charged to the credit card.

Each payment made in PayZang will have a **Transaction ID**. Example: 6509206486

- Electronic Checks have a \$1.19 transaction fee added onto the price of the transaction.
- The \$1.19 transaction fee plus 3% credit card fee is being passed onto the carrier along with the price of the permit / credential. This will be noticed at the time of processing the payment.
- The payment receipt will print out with your permit after payment has been completed and show the additional fees.

Alternative accessible formats of this document will be provided upon request. Please contact Motor Carrier Services at 406-444-6130 / Montana Relay 711, to request this document in a different format.