

New Account Information for IFTA, IRP, and UCR (over 10,000 pounds)

Below is information for a new carrier to make sure that they must have to do business with MDT for IFTA, IRP and UCR (for anything over 10,000 pounds) when travelling Interstate.

A **Federal ID # or FEIN** will be needed. If you do not have this, you may call 800-829-4933 or go online to www.irs.gov/businesses to obtain this. If you have any questions on what your FEIN is, please visit the IRS web site for your Local IRS office.
<http://www.irs.gov/uac/Contact-Your-Local-IRS-Office-1>

A **USDOT** number is required. If you do not have this, you may either call 800-832-5660 or 406-449-5304, or go online to <http://www.fmcsa.dot.gov> and go to the Registration section to accomplish this.

After you have obtained your Interstate USDOT number, you can pay for the **UCR**.

- You may fill out this information and pay for it online with a credit card at <https://www.ucr.gov> (Chrome, Firefox, Safari, and/or Edge is recommended)

Your new business must also be registered with the **Montana Secretary of State's office**. You can call them at 406-444-3665 or visit their website at <http://app.mt.gov/bes/>. To ensure you use the correct form, we encourage you call them to see which form you need for your business/organizational structure.

The **Heavy Highway Vehicle Use Tax Return**, Form 2290, can be found at <https://www.irs.gov/pub/irs-pdf/i2290.pdf> and is for any unit over 55,000 pounds. MCS must have proof of payment on the Form 2290 to process your application. You have several options to pay this federal tax.

- You can pay by credit card online at www.irs.gov, which is quickest way for processing.
- You also have the option of filling out the forms and sending them in to the MDT / MCS office at:

MDT / MCS
PO Box 4639
Helena MT 59604

- Include a check made payable to the IRS Department of Treasury
- Include a self-addressed stamped envelope.
 - MCS will then copy the Form 2290 and forward this to the IRS for you.
- Another option is to mail the forms directly to the IRS, which can take 4-6 weeks.

Alternative accessible formats of this document will be provided upon request. Please contact Motor Carrier Services at 406-444-6130 / Montana Relay 711, to request this document in a different format.

Further information from MDT can be found at
<https://www.mdt.mt.gov/business/mcs/hvut.shtml>

Please be sure to visit the [MDT Licenses Web Page](#) for Information on IFTA, IRP, UCR

The [IFTA web page](#) goes over many things. Reminder, you must fill out an [IFTA Forms](#) to get your IFTA account processed. The [MT-IFTA-Guidelines](#) will provide further information.

On the [MDT Forms Page](#) you will also find information on IRP.

Be sure to review the [IRP Checklist](#) to get you started and to make sure you have all of the necessary documents.

For new accounts or making changes users can/will fill out the [IRP Schedule A&C](#)

Read about the Schedule B that is needed, and the information that pertains to All MT IRP Customers.

The [MCS IRP Manual](#) goes over the forms mentioned above, and so much more.

If you have any questions or concerns, please feel free to contact our office at (406) 444-2998 and the first available technician will gladly assist you in any way that they can. We are available Monday through Friday, 8:00 am to 5:00 pm.

To request an online account, you may apply through [I Permit](#). This will only provide you access into your ePART account once it has been created and all the paperwork above has been submitted and approved.