Date: 7/22/22

Subject: Pre-Proposal Meeting Notes
Red Lodge Area Flood Repairs
UPN 10322000
Project No. ER STWD(898)

Introductions

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tr>
<td>Erik Miller</td>
<td>MDT Alternative Contracting</td>
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<td>Brandon Graff</td>
<td>MDT Alternative Contracting</td>
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<td>John Pavsek</td>
<td>MDT Alternative Contracting Supervisor</td>
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<td>Darin Reynolds</td>
<td>MDT Construction Contracting</td>
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<td>Jake Goettle</td>
<td>MDT Construction Engineer</td>
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<td>Mike Taylor</td>
<td>MDT Billings District Preconstruction Engineer</td>
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<td>James Stevenson</td>
<td>MDT Construction</td>
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<td>Ashford Galbreath</td>
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<td>Mark Miller</td>
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<td>Erik Nelson</td>
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<td>Amy Bean</td>
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<td>Mike Hinshaw</td>
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<td>Ashley Belcourt</td>
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<td>Doug Fischer</td>
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<td>Douglas Enderson</td>
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<td>Joseph Anderson</td>
<td>Wilson &amp; Co.</td>
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<td>Dawn Howard</td>
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<td>Stephen Bryan</td>
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<td>Michael King</td>
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<td>Ram Mothe</td>
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<td>Peter Steele</td>
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<td>Emerson Zamora</td>
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<td>Russ G</td>
<td>Riverside Contracting</td>
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<td>Kurt Kaufman</td>
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<td>Scott Lawrence</td>
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<td>Matthew Hoffman</td>
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Notes during the meeting are shown in blue text.

RFP Summary
The RFP highlights are as follows:
- The Technical Proposal is due by 11:00 AM on July 27.
Questions from proposers during this selection process can be posed in one of two ways:
- This Pre-Proposal meeting
- MDT’s Q&A Forum
Any contact outside of these methods will result in a lower technical score, and possible disqualification.

Some of the key dates going forward:
- 7/27/22 Technical Proposal due
- 8/4/22 Bid Price Proposal due
- 8/5/22 Final Selection
- 8/9/22 Project Award (Special Commission meeting) – May be moved up a day
- 8/16/22 Notice to Proceed (Contractor's receipt of executed contract)
- 11/15/22 Substantial Completion Date (December 31, 2022 is correct as per the RFP and Special Provisions)
- 5/15/23 Final Completion Date (August 15, 2023 is correct as per the RFP and Special Provisions)

RFP Attachments
- Attachment E - Schedule of Values template
- Attachment L - As-Built Plans

Scope of Work
The project will include reconstruction work on Broadway Avenue (US-212, RP 68.50 - 69.30) to repair flood damage from Rock Creek. Work will include bank stabilization activities and restoration of retaining walls, roadways, sidewalks, curb & gutter, guardrail, storm drains, signs and other miscellaneous damaged roadway features. The scope of this project is to repair facilities within the project limits that were damaged by flooding. With the expedited nature of this project, it is the intent to simply restore the facilities to the pre-flood condition as per the as-built drawings from Project Nos. F.H. 59-2(6) & F-TQF 28-2(3)68.

Change to the Survey scope
- MDT will provide survey control, as well as hydraulic and topographical survey data.
- Geotechnical Data - no past project information was found for this area.
- Public Involvement Level C anticipated for the project. – MDT has guidelines on Level C that can be accessed on the internet.

Technical Proposal Requirements
- Submit electronically.
- Ten (10) 8 1/2" x 11" pages only - no 11" x 17" sheets allowed. There are no plans required to be submitted with the technical proposal.
  - If 11” x 17” sheets are submitted, they will be removed from the Technical Proposal and not scored.
- Staffing and Coordination Plan score from SOQ carries forward.
- The schedule included in the technical proposal does not have to be compatible with Primavera P6. The construction Schedule once awarded will need to be P6 format.

Bid Price Proposal
- Submit electronically.
- The Firm’s submitted Bid Price Proposal (time and cost) is to be a lump sum amount for completing the scope of work detailed in the RFP and their Technical Proposal.
- Extra work will be required for this project. In accordance with the structure of this design-build project, the Firm’s lump sum bid will address preliminary efforts to develop a project...
scope of work. MDT will negotiate the final design and construction following the acceptance of the scope of work. Payment for extra work will be made in accordance with Standard Specification 109.04.

- MDT will be relying on the Design-Build Team to help us figure out what the needs are for the flood repair. This is a modified Design-Build delivery.

• The PRELIMINARY ENGINEERING item will be estimated to provide the following items.
  i. Compile available project data
  ii. Conduct preliminary design meetings and determine preliminary design criteria
  iii. Solicit stakeholder and public input
  iv. Determine project alternatives
  v. Define alternatives screening criteria
  vi. Screen alternatives and determine feasible alternatives
  vii. Submit a report documenting alternatives considered, screening process, and feasible alternatives for MDT’s consideration.

- The items listed above are very similar to the 102 Activity if Firms are familiar with Consultant Activities on the Consultant Design Flowchart.

• The MOBILIZATION and TRAFFIC CONTROL-LS items will be bid as a percentage of the Subtotal Project Cost. That bid percentage for each item will be applied to adjustments for these items should change orders be necessary during the construction phase of the project.

  - For example, if Mobilization is 20% the cost of all other items in the cost breakdown, once a change order is negotiated after final design, Mobilization will be adjusted to 20% of final cost of all items.

• Submit Subcontractor Report within 6 calendar days of the bid opening in accordance with Subsection 103.10.
• Submit Phase I Schedule of Values within 6 calendars after contract award.
• Stipend = $20k for unsuccessful Firms
  - A form for the stipend request is attached to RFP.

• Schedule

  - The successful Firm will develop, maintain, and provide a detailed time-scaled computer-generated progress schedule using the CPM with Primavera P6 software. The initial schedule will be required 6 calendar days after Notice to Proceed. The initial schedule’s major milestones for design deliverables, construction phasing, and completion date must match the dates established in the Technical Proposal preliminary schedule.

• 90% Plans, 100% Plans, and PS&E Plans anticipated plan milestones.

Question 1

Answer 1
• We will clarify the correct dates.
  
  - Substantial Completion Date of December 31, 2022 is correct as per the RFP and Special Provisions.
  
  - Final Completion Date of August 15, 2023 is correct as per the RFP and Special Provisions.
**Question 2**
The Substantial Completion and Final Completion Dates in the RFP are different from what is stated in the meeting agenda. Which dates are correct?

**Answer 2**
See Answer to Question 1

**Question 3**
Can you confirm that MDT will complete the categorical exclusion for the project? Will they also complete a wetland delineation as part of that effort?

**Answer 3**
We left this open and to be determined. We believe the Environmental Document will be completed by the Design-Build Firm, as well as the wetland determination.

**Question 4**
Have you worked with the federal and state agencies to know which permits will be required? Have we talked with them about this project with the expedited schedule?

**Answer 4**
We assume we will need all of the standard permits that would be needed for a standard Design-Build project. We have not had any contact with the permitting agencies yet regarding this project specifically.

**Question 5**
Are we anticipating a need for any other milestone deliverables or reviews?

**Answer 5**
We are open to other deliverables which will help deliver the project. We are looking for a good Design-Build Firm to collaborate with to determine the needs for the project and deliver the project.

**Question 6**
Can MDT provide the extents of the existing survey and better define the project extents?

**Answer 6**
We do not know the extents of the existing survey. We will look into better defining the project limits and will post a clarification (see attached map for approximate preliminary project limits). There are descriptions in the bid forms that show the different segments of the project limits.

**Question 7**
I know that MDT is currently in a transition from Bentley to AutoDesk (Civil3D?). Will a certain CADD platform be required?

**Answer 7**
No

**Question 8**
For the extra work that isn’t defined yet, how does MDT want this to be shown in the project schedule? Are we only providing a schedule for the base scope of work?

**Answer 8**
The schedule should be based on scope in RFP. Adjustments to the schedule will be made after award as necessary.
**Question 9**
Would MDT be willing to keep the Q&A forum open longer?

**Answer 9**
We will look at keeping it open longer. Unanswered questions are not part of the contract. We will make every effort to answer all questions.