

# BrM Help Guide for Unscheduled Inspections

## Unscheduled Inspections

For Date Update and Post Rehab Inspections a new one-time Inspection event is created:

1. Select bridge in “Bridges” Tab
2. Click on “New Inspection”
3. Fill out Inspection Date, Inspector, and Entered By fields
4. Select the appropriate Primary Inspection from the drop down.
5. Click blue Create at bottom left