Appendix D

BLUE SHEET SAMPLE MEMOS

MONTANA RIGHT-OF-WAY
DESIGN MANUAL
Space holder page for double-sided printing
Appendix D
BLUE SHEET SAMPLE MEMOS

Table of Contents

APPENDIX D BLUE SHEET SAMPLE MEMOS .................................................. D-1

Blue Sheet Memo (with deleted parcel) ............................................. D-1
Blue Sheet Memo (with deleted & new parcel) .......................... D-2
Spaceholder page for double-sided printing.
Montana Department of Transportation
Helena, Montana  59620-1001

Memorandum

To:        Jerilee Weibel, Great Falls R/W Acquisition Supervisor
From:      David M. Hoerning, P.L.S., R/W Design Manager
Date:      November 6, 2009

Subject:   Project No.:  4323-066-000
           R/W ID.:       NH 60-2(66)91
           Designation:  10th Ave S – 26th to 38th – GTF

These revisions are approved by the State on 3-3-04.

Revised sheets 2, 3, and 6 of 9 sheets.

Parcels Affected:
20
51 (Deleted)

Remarks: This blue sheet is to delete parcel 51 revising area to be included with adjacent parcels ownership as per new deed recorded.

- **Sheet 2**
  - Parcel 20
    - Revised the name from Robert W. Zadick & Richard N. Zadick to Robert W. Zadick & Richard N. Zadick aka Robert Zadick and Richard Zadick
    - Added 108,793 SF to the Total Area
    - Added 22 SF to the Gross R/W and Net Areas

- **Sheet 3**
  - Parcel 51 (Deleted)
    - Deleted all ownership information and areas from parcel 51 and added DELETED

- **Sheet 6**
  - Parcel 20 and 51
    - Deleted ownership dots along property line between parcel 20 and 51 and added an ownership tie
    - Deleted parcel symbol number 51

Attachment(s)

cc: District Administrator  Acquisition Section  County
    District Construction Engineer  Special Programs Section  Utilities Section
    District Utility Agent  Appraisal Review Section  Consultant Design Bureau
    Chief – R/W Bureau  Access Management Section  Traffic & Safety Bureau
    Financial and Administrative Section  Project File  Environmental

SAMPLE BLUE SHEET MEMO
(with Deleted Parcel)

Figure 1D
Memorandum

To: Maureen Walsh, Missoula R/W Acquisition Supervisor

From: Shane C. Stack, P.E., Missoula Preconstruction Engineer

Date: November 6, 2009

Subject: Project No.: 1310-048-000
R/W ID.: NH 1-3 48)247
Designation: Cut Bank - West

These revisions are approved by the State on 3-24-04.

Revised sheets 4, 5, 21, & 22 of 25 sheets.

Parcels Affected:

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<tr>
<th>Parcel</th>
<th>Status</th>
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<tbody>
<tr>
<td>35</td>
<td>35.1</td>
</tr>
<tr>
<td>39</td>
<td></td>
</tr>
<tr>
<td>73</td>
<td></td>
</tr>
</tbody>
</table>

Remarks: Parcel 35 has been subdivided with a portion of it quitclaimed to new owners creating new Parcel 35.1. Parcel 39 has been deeded to the same owners of Parcel 73. Parcel 73 is therefore deleted and its areas combined into Parcel 39.

- **Sheet 4** -
- Parcel 35
  - Revised Sheet No. from 20-22 to 20, 21
- Parcel 35.1 (New)
  - Added 35.1 to Parcel column
  - Added John L. & Leiann Cross - Und. ½ Int.; Patricia Augare Compton - Und. ½ Int. to Name column
  - Added 110 Main, Suite 7, Polson, MT 59860; HC 72, Box A, Browning, MT 59417 to Address column
  - Added Owner Notification Only to Ownership column
  - Added 21, 22 to Sheet No. column
- Parcel 39
  - Revised Name from John Edward Tweedy to John L. & Leiann Cross - Und ½ Int.; Patricia Augare Compton - Und. ½ Int.
  - Revised Address from P.O. Box 893, Cut Bank, MT 59427 to 110 Main, Suite 7, Polson, MT 59860; HC 72, Box A, Browning, MT 59417
  - Revised Total Area from 11.70 AC to 73.54 AC
  - Revised Gross R/W Area from 0.36 AC to 1.19 AC
  - Revised Net Area from 0.36 AC to 1.19 AC
- Revised Remainder Right **from** 11.34 AC **to** 72.35 AC
- Added Const. Pmt. Area 0.10 AC
- Revised Sheet No. **from** 22 **to** 21, 22

**Sheet 5** -
Parcel 73 (Deleted)
- Revised Name **from** John L. Cross and Leiann Cross - ½ Int.; Patricia Augare Compton - ½ Int. **to** Deleted
- Deleted Total Area 61.84 AC, Gross Area 0.83 AC, Net Area 0.83 AC, Remainder Right 61.01 AC, Construction Permit Area 0.10 AC and Sheet No. 21-22

**Sheet 21** -
Parcel 35
- Moved Parcel 35 symbol **from** the NE¼SE¼, Section 10 **to** the NW¼SE¼, Section 10
Parcel 35.1
- Added Parcel 3.1 symbol in the NE¼SE¼, Section 10
Parcel 73 (Deleted)
- Revised parcel symbol **from** 73 **to** 39

**Sheet 22** -
Parcel 35.1 (New)
- Revised parcel symbol **from** 35 **to** 35.1
Parcel 73 (Deleted)
- Deleted parcel 73 symbol
- Deleted the property dots separating parcel 39 and parcel 73
- Added an ownership tie symbol between parcel 39 and parcel 73

**Attachment(s)**

<table>
<thead>
<tr>
<th>cc:</th>
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**SAMPLE BLUE SHEET MEMO**
(with Deleted and New Parcel)

*Figure 2D* (continued)