# APPENDIX B

# MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM

# PROJECT BUDGET WORKSHEET EXAMPLE

*This is only an image of a completed Project Budget Worksheet provided as an example for your reference.*

*Download and complete the [Project Budget Worksheet Template](#).*

*Ensure you download the excel template, save it to your computer <u>under a new name</u>, then upload and submit your completed worksheet with your project application.*

*There are two sheets in the workbook: COSTS and REVENUE. You will fill information into the white cells. All calculations in the cells shaded gray will auto-populated by formula. The blue shaded cells allow you to insert additional rows into the worksheet. Watch for drop down menus in some cells and select one of the options available.*

*The "Other Cost Estimating Information" provides you the calculations for auto-populated items and further information and resources to assist you in this cost estimating exercise.*

## APPENDIX B
## MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM
## PROJECT BUDGET WORKSHEET

| Applicant: | ABC Collaborative |
|---|---|
| Contact: | Jane Doe |
| Project Name: | Happy Valley Wildlife Underpass |

### Complete Both Worksheets: COSTS and REVENUE or the Application will be Returned
### PROJECT COST ESTIMATE

| Item Description | Unit of measure | Number of units Quantity | COST/UNIT | | TOTAL COST | |
|---|---|---|---|---|---|---|
| **Engineering Costs (project development costs)** | | | | | | |
| Feasibility | | | | | $ | 153,536 |
| Engineering Design | | | | | $ | 153,536 |
| Construction Engineering (Inspection) | | | | | $ | 102,357 |
| Right of Way | Acres | 0.5 | $ | 15,000 | $ | 7,500 |
| | | | | | $ | - |
| Use this row to add "Engineering Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed. | Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s). | | | | $ | - |
| | | Engineering | Sub-Total | | $ | 416,928 |
| **Construction Materials***Use hyperlink to MDT Award Sheets Archives below** | | | | | | |
| Reinforced Concrete Box 14 x 9 | LNFT (linear feet) | 90 | $ | 2,707 | $ | 243,630 |
| Fence - Wildlife (Exclusionary) | LNFT | 10565 | $ | 12 | $ | 126,780 |
| Wildlife jumpouts | EACH | 2 | $ | 15,000 | $ | 30,000 |
| Fence - Wildlfie Friendly (FM) | LNFT | 4000 | $ | 3 | $ | 12,000 |
| Revegetation | Acre | 1.2 | $ | 1,549 | $ | 1,859 |
| Tree and Shrub Planting | LS (lump sum) | 1 | $ | 11,253 | $ | 11,253 |
| Use this row to add "Construction Material Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed. | Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s). | | | | $ | - |
| | | Material | Sub-Total | | $ | 425,522 |
| **Equipment, Labor, and Mobilization** | | | | | | |
| Traffic Control | 15% of construction materials sub-total above | On Roadway | | | $ | 63,828 |
| Mobilization | 20% of construction materials sub-total above | | | | $ | 85,104 |
| | | Labor and Equipment | Sub-Total | | $ | 148,933 |
| **MDT Standard Values** | | | | | | |
| Contigency | Dependent on level of design and complexity | no level of design complete | | | $ | 287,227 |
| Inflation | Enter number of years to construction | 3 | | | $ | 64,626 |
| Indirect Cost Allocation Plan (ICAP) | | | | | $ | 97,262 |

18

| Only enter information into unshaded cells | |
|---|---|
| **OTHER COST ESTIMATING INFORMATION:** | |
| Feasibility - Estimate at the lower of 15% of construction cost or $500,000 - *value will autopopulate* | |
| Engineering Design - Estimate at approximately 15% of construction cost - *value will autopopulate* | |
| Construction Engineering (Inspection) - Estimate at 10% of construction cost - *value will autopopulate* | |
| Right of Way - Provide an estimated cost per acre along with the number of acres to be purchased in fee title or easement. | |
| *Units = Linear feet, hours, cubic yards, each, etc. Do not use "lump sum" unless there is no other way to describe the costs. | |
| **MDT Average Bid Prices link:** | https://www.mdt.mt.gov/business/contracting/bid-archives.aspx |
| Traffic Control - Only include an estimate if work will take place within the roadway right-of-way. Choose "On Roadway / Not On Roadway" | |
| Mobilization - *value will autopopulate* | |
| Contigency - 50% for no level of design complete, 35% if a feasibility study is complete, and 25% if design is complete through Scope of Work<br>*MDT may adjust based on Project Risk - value will autopopulate* | |
| Inflation - 2.5% - Select the number of years you estimate to get to construction. Choose lower numbers for less complex projects and higher numbers for more complex projects | |
| ICAP - Average varies between 10% and 11% annually - *value will autopopulate* | |

## FUNDING CONTRIBUTIONS

| CONTRIBUTOR (Source) | Amount | Status (Secured/Pending/Possible) Use Dropdown List | If Pending or Possible, describe process and timeline * |
|---|---|---|---|
| Donor 1 Name | $ 300,000.00 | Secured | |
| NGO 1 Name | $ 225,000.00 | Secured | |
| Discretionary Grant XYZ | $ 500,000.00 | Pending | Application submitted 7/12/2024 |
| Landover A Name | $ 50,000.00 | Possible | Verbal Commitment 5/15/2024 |
| NGO 2 Name | $ 100,000.00 | Possible | Fund Raising 8/1/25 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| **Total of ALL Funding Categories** | $ 1,175,000.00 | | |

## CONTRIBUTION SUMMARY

| | | | |
|---|---|---|---|
| **Total Project Cost** | $ 1,440,498 | | |
| **Current Gap in Secured Funding** | $ 915,498 | **Current Gap in ALL Funding** | $ 265,498 |
| **Total Secured Funding** | $ 525,000.00 | | |
| **Total Pending Funding** | $ 500,000.00 | | |
| **Total Possible Funding** | $ 150,000.00 | | |

\* Use additional page as needed or describe in Application response.

Only enter information into unshaded cells

STATUS DEFINITIONS:

Secured = Funding In hand

Pending = Applied for grant and status pending, written pledge/commitment/agreement, etc.

Possible = Verbal pledge, pursuing other possible sources yet uncommitted, etc.