Tentative Agenda for New Manager Training

Location: MDT (Helena) Rail, Transit and Planning Division
Conference Room A

Day 1
9:00-9:15 Transit Section Introduction – Programs Overview & Staff Duties
9:15-10:15 FTA 101 Presentation – Into to the Federal Transit Administration
10:30-12:00 MDT Transit Web Resources and Grants Application
LUNCH: 12:00-1:00
1:00-2:30 Operating Budgets
2:45-3:30 Compliance Reviews

Day 2
8:30-10:00 Electronic Reporting Guidance
10:15-12:00 Drugs and Alcohol Program
LUNCH: 12:00-1:00
1:00-3:00 Drugs and Alcohol Program Continued