



APPENDIX 11 – Table of Contents – Sample 32J Permit Application

MONTANA DEPARTMENT OF TRANSPORTATION
MOTOR CARRIER SERVICES DIVISION
PO BOX 4639
HELENA, MT 59604-4639
(406)444-6130
FAX (406)444-7670

MCS USE ONLY

APPLICANT INFORMATION (All information must be completed accurately and legibly.)

Name: _____
(As the name will appear on the permit.)

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Cell Phone: _____ Fax: _____

Contact Person (please print): _____ Phone: _____

USDOT Number: _____

A single 32-J application is required if the vehicle or load meets the requirements of more than one class.

CLASS 1

Class one dimensions and moving requirements consist of the following:

- a) Width exceed 18 feet but does not exceed 34 feet, Height exceeds 17 but does not exceed 24 feet, Length exceeds 150 feet but does not exceed 200 feet overall length;
- b) Weight does not require bridge bureau approval;
- c) The District Administrator or his designee will approve or disapprove the form 32-J within two working days;
- d) Class one buildings or loads may be moved only during daylight hours, Monday through Friday. No travel is allowed on holidays or holiday weekends. No travel is allowed after 3 p.m. on Friday until sunrise on Monday on routes indicated on "red route restrictions" map. In the best interest of the traveling public, the administrator of the Motor Carrier Services Division may authorize travel at other times other than those specified. Requests must be submitted in writing.
- e) The "red route restrictions" map is available from the Motor Carrier Services Division, Box 4639, Helena, MT 59604, (406)444-6130.

CLASS 2

Class two dimensions and moving requirements consist of the following:

- a) Width exceed 34 feet, Height exceeds 24 feet or if height of building and/or route requires utilities to cut power lines, Length exceeds 200 feet overall length;
- b) Weight requires approval of the department's bridge bureau;
- c) Route of travel requires establishment of a work zone;
- d) \$15,000 bond must be on file in the Helena motor carrier services division;

- e) The District Administrator or his designee will approve or disapprove the form 32-J within five working days;
- f) Class two buildings or loads may be moved only during daylight hours, from sunrise on Monday until 3:00 PM on Friday. In the best interest of the traveling public, the administrator of the Motor Carrier Services Division may authorize travel at other times other than those specified.

CLASS 3

- a) Weight requires approval of the departments bridge bureau;
- b) Width does not exceed 18 feet, Height does not exceed 17 feet, Length does not exceed 150 feet
- c) The requirements of ARM 18.8.509, 18.8.510B, 18.8.511A, 18.8.602, and other rules of this subsection determine hours of travel and other restrictions applicable to a class three load.

FLAG VEHICLE REQUIREMENTS

CLASS 1

Interstate – Width requires one front flag vehicle and two rear flag vehicles, Length requires one rear flag vehicle.

Non-Interstate - Width requires two front flag vehicles and two rear flag vehicles, Length requires one front flag vehicle and one rear flag vehicle.

CLASS 2

Interstate – Width requires one front flag vehicle and two rear flag vehicles, Length requires one rear flag vehicle, Height, if height requires utilities to cut power lines, one front flag vehicle is required.

Non-Interstate - Width requires two front flag vehicles and two rear flag vehicles, Length requires one front flag vehicle and one rear flag vehicle, Height, if height requires utilities to cut power lines, one front flag vehicle and one rear flag vehicle are required.

CLASS 3

Non- Interstate – Flag vehicles required if the load meets any of the requirements of ARM 18.8.511A and/or 18.8.601.

Additional flag vehicles for all class one, class two and class three moves may be required if road construction, route of travel, or other conditions impose a hazard.

This is an application for a permit only. All information must be filled out completely, accurately and legibly or the processing of the application will be delayed. Completion of the application **does not guarantee the issuance of a permit.**

Date proposed move will begin: _____

Date proposed move will terminate: _____

Name of Insurance Co.: _____

Attach a copy of the lease if applicable. Name of Insurance Agent:

Name of Property Owner:

Number of moves to be made: _____ (If routing or dimensions differ, a separate application will be required.)

LOAD DESCRIPTION (All information must be completed accurately and legibly.)

Description of the load:

Materials used in construction of load:

Overall Dimensions: Width: _____ feet _____ inches

Length: _____ feet _____ inches

Height: _____ feet _____ inches

A drawing of the axle configurations must be attached to this application. This is to include all axle spacings and weight distribution on each axle grouping. The spacings are to be measured from center of axle to center of axle. Starting at the steering axle (axle 1) to the next axle (axle2), axle 2 to axle 3

ROUTING INFORMATION (All information must be completed accurately and legibly.)

The following information must be detailed and specific. Please list the number of miles and direction from the nearest city or town. Exact highway numbers or street names must be used. Highway mile markers may be required or postal street names and numbers within a city or town. If this information is not specific, the application will be delayed. The proposed route may be changed at MDT's discretion.

Exact Starting Point:

Proposed routing (all roads/streets/highways/proposed to be used):

Exact Destination:

Environmental Checklist for Motor Carrier Services Form 32-J Permit Application.

The issuance of a 32-J Permit is a “state action” requiring review under the Montana Environmental Policy Act (MEPA). The following information is necessary for MDT to conduct the necessary MEPA review. **If you have MEPA-related questions, please contact MDT Environmental Services Bureau at 406.444.7228.**

	Yes*	No*	Comment
1. Will the proposed action involve construction and/or earth disturbing activities such as construction of new or improvement of existing turnouts and/or utility relocation? (If “ yes” please list the exact locations of the proposed construction and/or earth disturbing activities and attach project plans, maps, photos, and ownership records for those sites. If “ yes” please complete and attach an Environmental Checklist for Encroachment/Occupancy to describe impacts at each construction and/or earth disturbance location.)	<input type="checkbox"/>	<input type="checkbox"/>	
2. Will the proposed actions involve activities that will permanently change the physical features or characteristics of the route such as construction activities or sign and/or utility modifications?	<input type="checkbox"/>	<input type="checkbox"/>	
3. If granted, will this 32-J Permit be used for greater than 50 loads total?	<input type="checkbox"/>	<input type="checkbox"/>	
4. If granted, will this 32-J Permit be used for greater than 10 loads per week?	<input type="checkbox"/>	<input type="checkbox"/>	
5. Will the number of loads associated with this overall project (that may be covered under additional 32-J Permits/Applications) be greater than 50?	<input type="checkbox"/>	<input type="checkbox"/>	

6. Will any of the loads involve transport of potentially hazardous substance? (If " yes" , list potentially hazardous substances and attach MSDS information as applicable.)	<input type="checkbox"/>	<input type="checkbox"/>	
7. In regard to this 32-J Permit Application and/or the overall project that will be supported by the haul associated with this 32-J Permit Application, is there any documented controversy on environmental grounds? (For example, has the applicant or the project being facilitated by the applicant received a letter or petition from an environmental organization?) (If " yes" , describe and attach copies of written correspondence.)	<input type="checkbox"/>	<input type="checkbox"/>	
8. Would the proposed haul involve utilities interruptions? (If " yes" , please describe the proposed utility interruption(s) and complete and attach appropriate Environmental Checklist(s) for Utilities.)	<input type="checkbox"/>	<input type="checkbox"/>	
9. Has the movement been coordinated with applicable county, municipal, and/or tribal governments to minimize potential for interference with local events and/or emergency vehicles, adverse impact to businesses, and/or inconvenience to the traveling public? If " yes" list officials with whom you have coordinated and/or attach documentation. If " no" provide rationale.	<input type="checkbox"/>	<input type="checkbox"/>	

*If the applicant marks a large box, MDT Environmental Services Bureau will review the 32-J Permit Application and supporting information to determine if the granting of the permit would require a more in-depth environmental analysis to demonstrate compliance with the Montana Environmental Policy Act (MEPA). This 32-J Permit Application will not be considered "complete" until the appropriate MEPA analysis has been conducted.

Rail Crossings - If the proposed route crosses railroad tracks you must notify Burlington Northern Santa Fe Railroad at 1-800-832-5452, Montana Rail Link at 1-800-338-4750, Union Pacific Railroad at 1-888-870-8777, Dakota, Missouri Valley and Western at 701-223-9282, Rarus Railway Company at 406-563-2851, Central Montana Railroad Inc at 406-567-2223, Trinity Rail Services Inc at 406-232-1527 for assistance prior to movement.

Private Property – It is the responsibility of the carrier to make the appropriate arrangements with land owners. The permit does not authorize movement on private property, or alteration of private property without the owner’s specific approval.

MDT Property

List each specific location on the proposed route that will require removal or replacement of highway property. This includes, but is not limited to, bridge end markers, signs, signals, delineators, etc. (The location must be specific. Use mile markers, street intersection names, or approximate number of feet from the nearest intersection or mile marker.)

The applicant agrees to pay all costs of removal and replacement of signs, delineators, bridge end markers and any other affected MDT property.

List each bridge, overpass or underpass that may pose clearance problems or delay traffic while the load is moved. (The location must be specific. Use mile markers, street intersection names, or approximate number of feet from the nearest intersection or mile marker.) 61-10-122 MCA

Explain the traffic control arrangements that have been made for those instances when traffic will be stopped, blocked or otherwise impacted while crossing bridges, structures, clearing underpasses or using interstate crossovers. Provide an estimate of the length of time traffic will be stopped and what traffic control arrangements you have made.

INSURANCE REQUIREMENTS

A minimum of \$1,000,000.00 public liability and a minimum of \$50,000.00 property damage insurance is required before a permit may be issued. (A copy of the certificate of insurance must be attached to this application.)

The applicant is responsible for damage to department property. Failure to correct damage to department property could result in revocation of permit privileges. Repairs not accomplished within 48 hours of completion of the move will be repaired by the department and expenses incurred by the department will be billed to the permittee.

I hereby certify that I have provided accurate information of this application. I further certify that I understand the laws, rules and policies governing the approval of this move and the issuance of a permit. I have checked the route, bridge and structure clearances, and have made appropriate arrangements for traffic control.

Signature: _____ Date: _____

Effective Immediately – The Company is to notify the Helena MCS Division the specific date and time prior to any movement in the state. Permittee needs to call 406-444-7638 Monday through Friday – 8:00 am to 5:00 pm MST. Permit is void without prior notification of entry or movement within the state.