



zero deaths | zero serious injuries
on Montana roadways

Montana Department of Transportation

PO Box 201001
Helena, MT 59620-1001

Memorandum

To: Distribution

From: Dustin Rouse, P.E., Preconstruction Engineer **DER**

Date: September 29, 2016

Subject: Road Plan and Cross Section pdf with authorized R/W lines

Effective October 7th, 2016 on all right-of-way involved projects that have not been authorized for acquisition the following process will be followed. When right of way acquisition is authorized the road designer and road design supervisor need to be on the electronic distribution list. Upon the arrival of this authorization memo the road designer will produce plans and cross sections showing the authorized R/W lines in a pdf format and put them on DMS. When these files are complete they will reply to all on the right of way e-mail that these files are available for use.

These files will be named accordingly:

Where XXXXXXX is the seven digit project UPN

XXXXXXXXRDPREROW.pdf = Road plans with authorized R/W shown

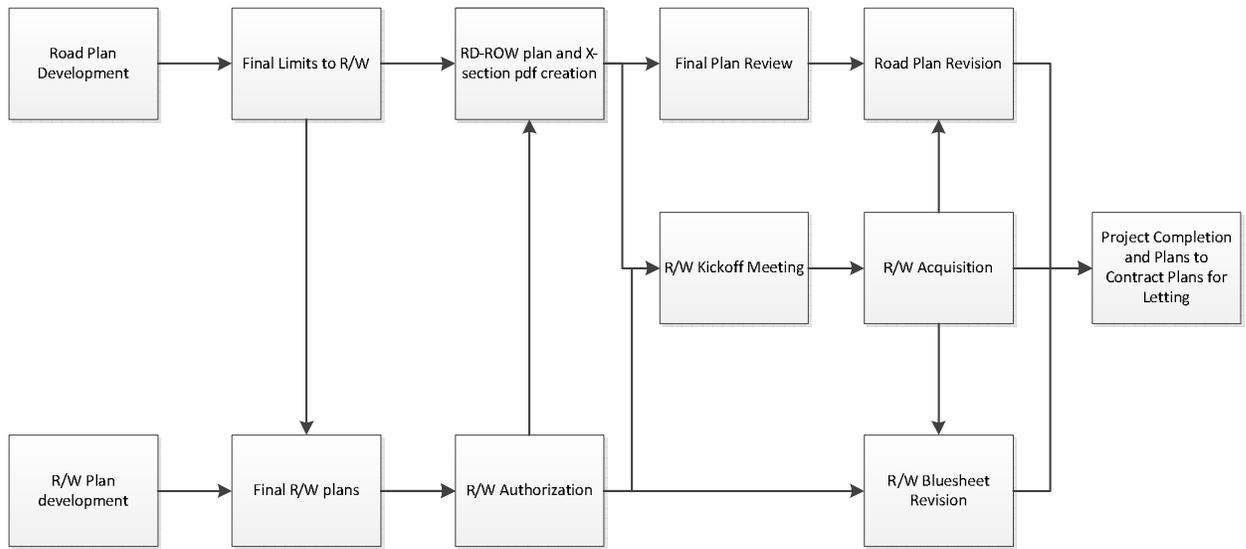
XXXXXXXXRDPXSROW.pdf = Cross sections with authorized R/W shown.

R/W Kickoff Meeting

This is the perfect time for the Project Design Manager to setup a meeting with Road design, R/W design and R/W acquisition to discuss the project and its design features.

This is a snapshot pdf of the plans and cross sections at the time of R/W authorization. These files will not be updated at every R/W bluesheet. If major changes occur that require these files to be revised, overwrite them in DMS and add a note with the justification.

If you have any questions regarding this new process, please contact Dustin Rouse.



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