

Labor Compliance Spot Check

Prime Contractor	Subcontractor	EPM
Contract Number	Project Number	Interviewer
Project Name	District Choose an item.	Date Click here to enter a date.

Questions:

1. Attend EEO Meetings?
2. Know EEO Officer?
3. Know how to file a complaint?
4. Know where the bulletin board is?
5. Know if there is a benefit program?

Employee Name	Classification	Pay Rate	OT Rate	Work Performed	Questions Check all that apply *	Employed by Another Contractor? If so, who?
1.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
2.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
3.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
4.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
5.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
6.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
7.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
8.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
9.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
10.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
11.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	
12.		\$	\$		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	

Interviews are to be conducted the second and fourth weeks after work starts, and then once a month.

Attach the CRB_SPTCHK to the corresponding payroll.

When the form is completed, save it to the District Site-Manager Contracts share drive under folder 09_Civil_Rights\FORMS\Labor_Compliance with the contract name in the file name. Refer to the CRB Manual, Labor Compliance Section for more information.