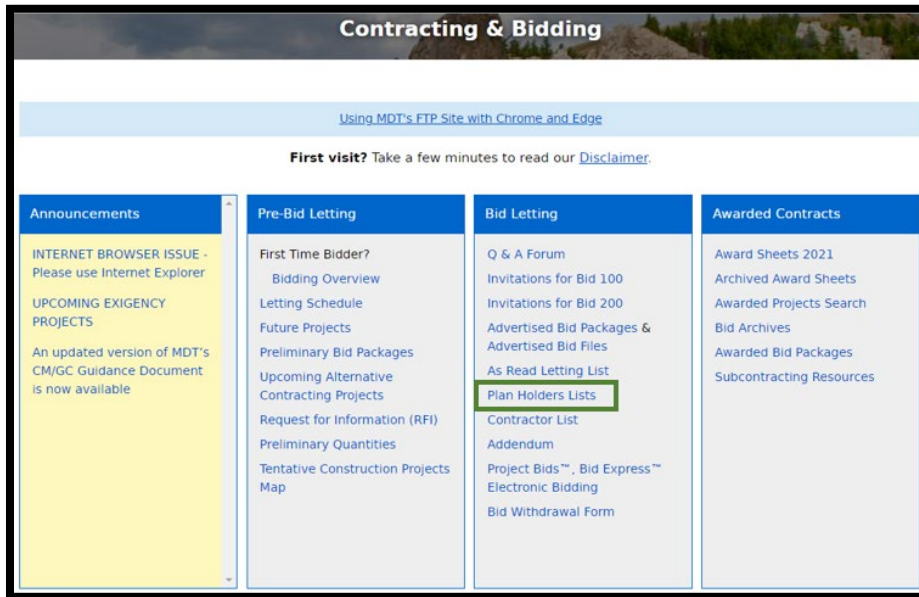


Plan Holders Lists Services

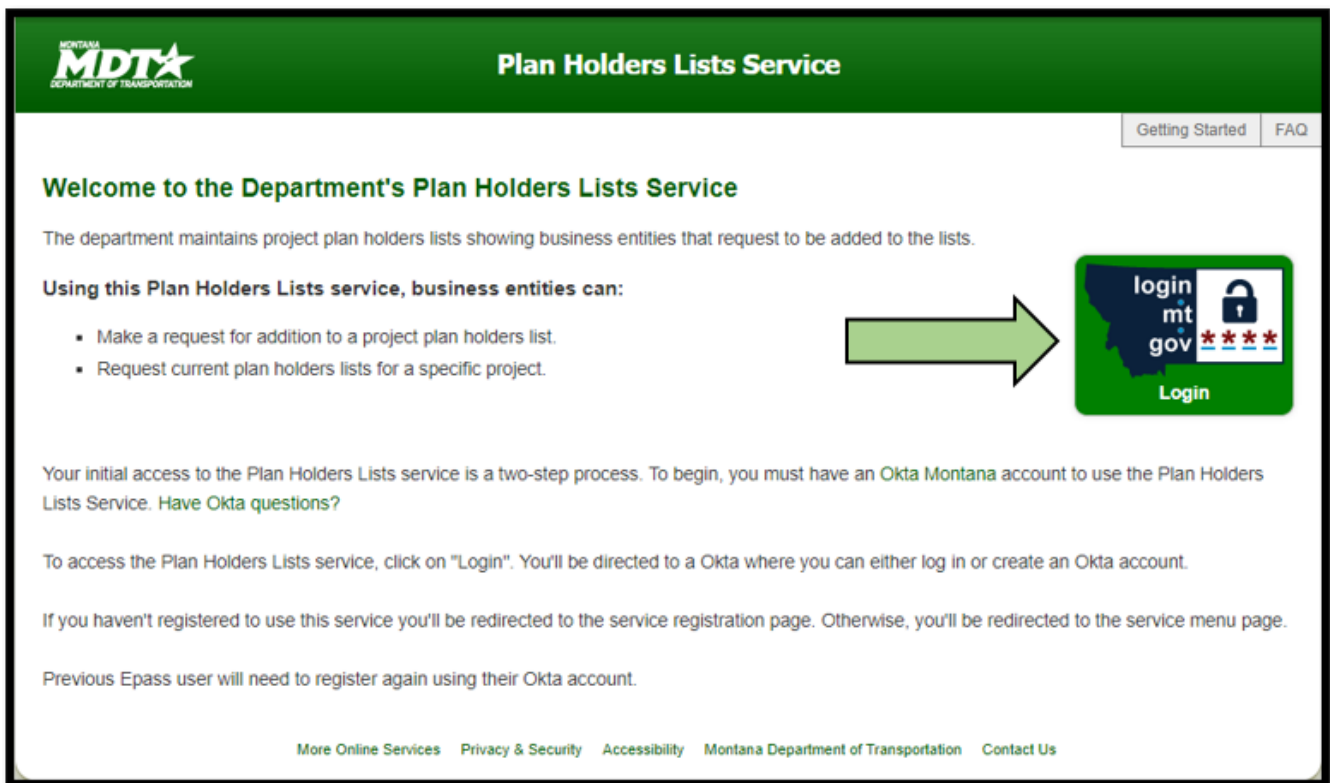
The portal to log in to the Plan Holders List has converted to Okta.

Before creating your login, please contact the Engineering Construction Contracting Bureau at **406-444-6215** or **406-444-6212** to confirm your company's email is correct in our system. You may also email us at mdtcps@mt.gov.

Please follow the following instructions to create your login. Access the Plan Holders List from [MDT's Contracting & Bidding page](#)



Click the green **Login** button.



If you have not already created an Okta account, click the **Sign up** link at the bottom of the login box.

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SIGN IN

Username
State Employees use your state network username, all others use email address

Password

Remember me

Need help signing in?

Don't have an account? [Sign up](#)

The Create Account page will open. Fill out the required fields and click **Register**.

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Create Account

Email *

- ✓ At least 8 character(s)
- ✓ At least 1 number(s)
- ✓ At least 1 lowercase letter(s)
- ✓ At least 1 uppercase letter(s)
- ✓ Does not contain part of username

First name *

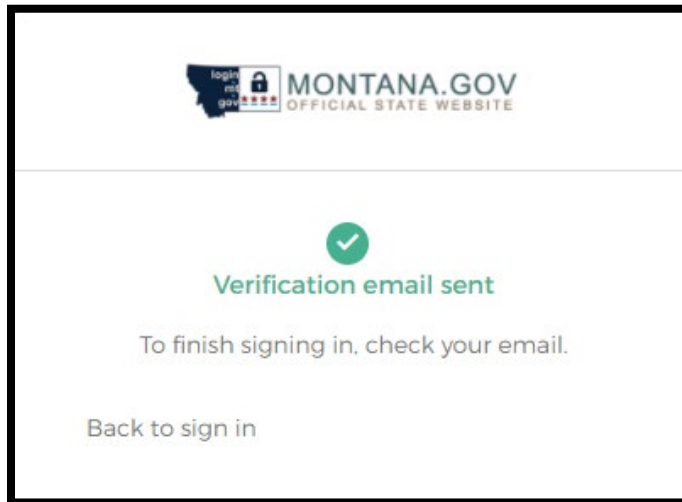
Last name *

Primary phone

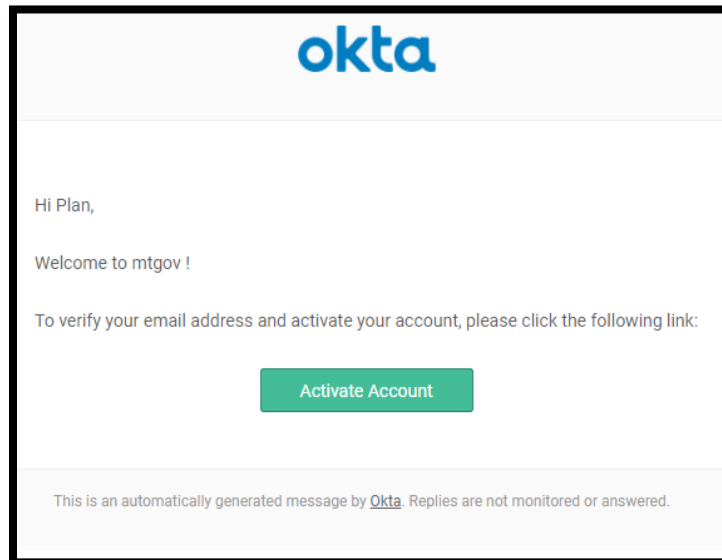
* indicates required field

[Back to sign in](#)

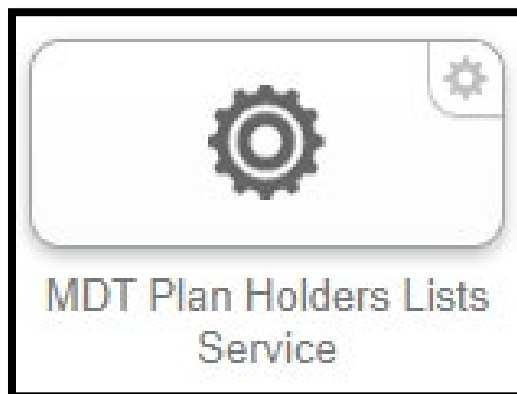
A verification email will be sent to your email.



Navigate to your email and click the **Activate Account** link in the Okta email.



After clicking the link, you will reach the Okta dashboard. Click on the **Plan Holders Lists Service** tile.



Click the green **Login** button.

Plan Holders Lists Service

Getting Started | FAQ

Welcome to the Department's Plan Holders Lists Service

The department maintains project plan holders lists showing business entities that request to be added to the lists.

Using this Plan Holders Lists service, business entities can:

- Make a request for addition to a project plan holders list.
- Request current plan holders lists for a specific project.

Your initial access to the Plan Holders Lists service is a two-step process. To begin, you must have an Okta Montana account to use the Plan Holders Lists Service. [Have Okta questions?](#)

To access the Plan Holders Lists service, click on "Login". You'll be directed to a Okta where you can either log in or create an Okta account.

If you haven't registered to use this service you'll be redirected to the service registration page. Otherwise, you'll be redirected to the service menu page.

Previous Epass user will need to register again using their Okta account.

[More Online Services](#) | [Privacy & Security](#) | [Accessibility](#) | [Montana Department of Transportation](#) | [Contact Us](#)

Enter you Username and Password and click the **Sign In** button

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(State Employees use your state network username & password).

Username (Use Email Address)

Password

Remember me

Sign In

Need help signing in?

Don't have an account? [Sign up](#)

Enter your Bidder ID and click **submit**.

If you do not have an MDT Bidder ID or are not sure of your Bidder ID, please contact Engineering Construction Contracting Bureau at 406-444-6215 or 406-444-6212. Please also contact the Engineering Construction Contracting Bureau to confirm your company's email is correct in our system.

The screenshot shows the MDT Department of Transportation website for the Plan Holders Lists Service. The header is green with the MDT logo and the text 'Plan Holders Lists Service'. A 'Logout' button is in the top right. The main content area is white and contains the following text:

Please register to use the Plan Holders Lists service

IMPORTANT:
In order to register to use this service you must have a valid MDT Bidder ID (Vendor ID) with a valid main contact email address.

If you do not have an MDT Bidder ID (Vendor ID) or are not sure of your Bidder ID or your main contact email address please contact the Contract Plans Bureau at 406.444.6212 or 406.444.6215 to set up a Bidder ID or verify your current information.

After submitting your Bidder ID (Vendor ID), you will be sent an email at the main contact address registered with MDT Contract Plans. You cannot access the Plan Holders Lists service until you receive the email and follow the instructions (namely, visiting the emailed link).

To register, enter your Bidder ID below and select Submit:

Bidder ID:

After entering your bidder ID, you will receive an email at the main contact e-mail address you registered with MDT Construction Contracting.

The screenshot shows the MDT Department of Transportation website for the Plan Holders Lists Service. The header is green with the MDT logo and the text 'Plan Holders Lists Service'. A 'Logout' button is in the top right. The main content area is white and contains the following text:

Thank you for submitting your registration request.

You should receive an email at the main contact e-mail address you registered with MDT Contract Plans [REDACTED]

The registration process will not be completed until you receive the email and follow the instructions (namely, visiting the emailed link).

IMPORTANT: You must visit the link within four (4) days!
The registration information provided thru the emailed link will expire after four (4) days. If you do not access the email and visit the link within four days you will need to log in and perform the registration step again.

If you do not receive the email, please notify the Contract Plans Bureau at 406.444.6212 or 406.444.6215.

Click on the **link** in the MDT Plan Holders Lists Service email. You must visit the link within four (4) days.


Please Verify Your Registration for the MDT Plan Holders Lists Service

 MDT Plan Holders Lists Service <MDT_noreply@mt.gov>
[Redacted]

 You forwarded this message on 8/25/2021 2:54 PM.
[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Welcome to the MDT Plan Holders Lists Service!

Click **Login** to access the Plan Holders Lists Service

 **Plan Holders Lists Service**

Getting Started | **FAQ** | Login

Verifying Your Plan Holders Lists Service Registration

Success! - Plan Holders Lists Service Registration Done.
Your registration verification has completed successfully. You should be able to log in and access the Plan Holders Lists service.

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